# Annual Report
# 2011 / 2012

# I. Administration

## 1. Members

In June 2012 ICARUS counts **114** full and **6** associated members from 20 European countries (AL, AT, BIH, BE, BG, CH, CZ, DE, DK, ES, FI, FR, HR, HU, IT, Kosovo, ME, MK, MT, NL, PL, RO, RS, SI, RB, SK) and Canada.

## 2. Office and Guestroom

The guest room in the office premises (Erdberger Laende 6/7 in 1030 Vienna) may be used as overnight accommodation upon prior reservation by ICARUS members as well as scientists doing research in Vienna for free. Requests should be forwarded to Kerstin Muff (kerstin.muff@icar-us.eu) who is in charge of reservations and guest services.

Guests in 2011/12:

- Žarko Vujošević, Institute for Balkan studies, Serbian Academy of Sciences and Arts (RS)
- Georg Vogeler, Universität Graz (AT)

Further guests are always welcome!

## 3. Financing

As the ICARUS membership is free of charge, the association is funded by public aid and project contributions (please see the auditor's annual statement of account). Due to the project ENArC the financing of the association's infrastructure (staff, office) is secured until April 2015.

## 4. Personnel

By means of several project grants such as ENArC and APEx we are enabled to hire the personnel needed to carry out our activities. Within the past year the following changes have been conducted:

Maternal leave:

Stefanie Hohenbruck from 1$^{st}$ February 2012 (approx. 2 years)

Employment interrupted for the duration of maternal leave of Heidemarie Specht (DASP):

Caroline Maximoff from 1$^{st}$ April 2011 until approx. 31$^{st}$ March 2013

Newly employed:

Zuzana Ráczova (15h/w) from 1$^{st}$ October 2011 until 31$^{st}$ May 2012 for data correction within Monasterium

Kerstin Muff (40h/w) from 1$^{st}$ January 2012 instead of Stefanie Hohenbruck, resp. from 1$^{st}$ March 2012 for project APEx WP7 (until 28$^{th}$ February 2015)

Daniel Jeller (30h/w) from 1$^{st}$ March 2012 for project APEx WP 5, 6 and 7 (until 28$^{th}$ February 2015)

Florian Horn (10h/w) from 1$^{st}$ March 2012 until 28$^{th}$ February 2012 for project ENArC

# II. Activities

## 1. Digitisation (in cooperation with IEEkQ)

a) Staatsarchiv Ludwigsburg (09.05. – 15.07.2011)
> Two fonds amounting to 1239 charters / 3086 digital images altogether.

b) Stiftsarchiv St. Paul im Lavanttal (02.08. – 16.09.2011)
> Three fonds amounting to 2674 charters / 5464 digital images altogether.

c) Národní archiv v Praze (05.10.2011 – 03.02.2012)
> Multiple fonds amounting to 9576 digital images. This correlates to approximately 4000 charters.

d) Moravský zemský archiv v Brně (07.02. – 23.03.2012)

e) Staatsarchiv Ludwigsburg (06.04. – 27.04.2012)
> Multiple fonds amounting to 1275 charters / 3003 digital images altogether.

f) Státní okresní archiv Olomouc (02.05. – 25.05.2012)
> One fond amounting to 939 charters / 2504 digital images.

## 2. Monasterium

In June 2012 more than 250.000 charters are available online via Monasterium.net. In the observed period the following fonds had been added to the database:

**AT**

| | |
|---|---|
| Marktarchiv Gresten (1546-1875) | 26 charters - 122 images |
| Marktarchiv Ybbsitz (1445-1872) | 123 charters - 240 images |
| Marktarchiv Weyer (1375-1629) | 34 charters - 89 images |
| Stadtarchiv Scheibbs (1352-1859) | 44 charters - 122 images |

**CZ**

| | |
|---|---|
| Archiv města Kladruby | 25 charters - 305 images |
| Archiv Pražského hradu | 803 charters - 1688 images |
| Archiv města Karlovy Vary | 265 charters |

**DE**

| | |
|---|---|
| Kloster Asbach Urkunden (1270-1795) | 597 charters - 1003 images |
| Kloster Pütrichhaus Urkunden (1356-1716) | 339 charters - 751 images |
| Schlossarchiv Piesing (1330-1849) | 581 charters - 1542 images |
| Stadtarchiv Speyer | 2441 charters 3750 images (18th October 2011official upload of the charters into Monasterium) |
| StA Mainz (635-1371) | 1165 charters - 2520 images |
| Stadtarchiv Lohr (1331-1816) | 195 charters - 417 images (presentation of the digitised charters of the City Archives of Lohr in November 2011 by Georg Vogeler) |

**RO**

| | |
|---|---|
| Arhivele Naționale ale Romaniei | 61 charters - 122 images |
| Zentralarchiv der Evangel. Kirche in Rumänien | 74 charters - 121 images |

**SK**

Slovenský národný archiv                6090 charters
Štátny archív v Bratislave              300 charters - 738 images

Within 2011/2012 the new version of the Monasterium Collaborative Archive, MOM-CA 2.0 had been developed and reached the status of a beta test version. It offers a variety of new functions and improvements. The official launch will be approximately in autumn 2012.

## 3. Matricula

ICARUS coordinates on behalf of the St. Pölten Episcopal Archive the church registers platform www.matricula-online.eu.
Within last year the following things happened:
      1. Widening of stocks available:
            1038 parishes (2010: 700)
            23.456 records (2010: 38.457)
            5.123.675 pages (2010: 3.934.519)
      2. New stocks: Passau diocese: 98 parishes (south to Danube)
            St. Pölten diocese: ~60 parishes
            Vienna archidocese: ~80 parishes
The number of monthly users is stable at approx. 50.000 per month.
By 1st June 2012 the webshop was cancelled due to little demand; by autumn 2012 the release of a new website version is planned.

## 4. Austrian Archives Portal (www.archivnet)

In cooperation with the Provincial Archives of Upper and Lower Austria ICARUS initiated the establishment of an Austrian Archives Portal. ICARUS coordinates all work concerning interarchival issues, this means running the website and an aggregator platform (based on findbuch.net by AUGIAS) for archives using no online archive information system as well as AUGIAS.

New archives taking part since June 2011:  Burgenländisches Landesarchiv
                                       Stadtarchiv Innsbruck
                                       Marktarchiv Gresten
                                       Marktarchiv Purgstall

It is intended to connect all the portal to the European Archives Portal (www.archivesportaleurope.eu) as soon as possible.

# 5. EU-funded projects
# "EUROPEAN NETWORK ON ARCHIVAL COOPERATION" (ENArC)
## (Culture Programme 2007 – 2013)

The first period of the 4,5year-long project was successfully implemented and culminated in a first interim-report to the EU, submitted by beginning of May 2012. This first report summarized all project-related activities and expenses of all participating partners and was at the same time a request for a further pre-financing from the EU to cover the next project period. In close cooperation with all partners, the different necessary documentation was collected and compiled and is currently being evaluated in Brussels.

The executed activities, financially supported by ENArC are listed in chapter 6.

*Basic facts - main goals:*
- Establishing and expanding the already existing network of ICARUS and strengthening the international cooperation
- Continuous exchange of know-how and experience - between individuals and institutions involved, managed by means of different sub-projects:
    o Mobility Programme
    o Linking the Neighbourhood Programme
    o Scientific Sub-projects, Educational Programmes
    o Higher Learning Courses
    o Lectures, Workshops, Conferences
- Digitisation and indexing activities of the participating partners
- Publishing project results both within the network and to the general public

*Project Partners*: Episcopal Archive of St. Pölten – Coordinator/AT, ICARUS, General Directory of the Bavarian State Archives/DE, Czech National Archives in Prague/CZ, Ministry of Interior of the Slovak Republic - Department of Archives' Administration/SK, National Archives of Hungary/HU, Budapest City Archives/HU, Archives of the Republic of Slovenia/SI, Institute for Balkan Studies of the Serbian Academy of Science and Art/RS, Higher School of Pisa/IT, Naples university Federico II/IT, Croatian State Archives/HR, University of Cologne/DE, Spanish Ministry of Culture, Subdirectory General of the State Archives/ES

*Associated partners*: Austrian State Archives/AT), Institute for the Development and Exploration of Religious Sources/AT, Archive of the Diocese Passau/DE, Moravian Provincial Archives Brno/CZ, City Archive of Speyer/DE

*Duration*: 1st November 2010 – 30th April 2015

# NEW: "MEN AND BOOKS – for a risk-free use of the European written cultural heritage"
## (Culture Programme 2007-2013)

*Background:* Book and paper conservators and archivists all over Europe have a big common unsolved problem: mould. Mould destroys our cultural heritage. Especially books and charters in archives, being unique by nature and thus extremely valuable for our understanding of Europe´s past are very much at risk to be lost due to microorganisms: Firstly because there are fungi, that particularly attack and destroy paper and parchment; secondly because archival material is stored en masse and is comparatively rarely moved – therefore infestation often stays undiscovered for a long time until it is so vast, that it cannot be overseen. Mouldy

material is a serious health hazard for men, both archivists and readers, as most of the spores cause dangerous illnesses. Today still many charters and books are disinfected with toxic measures.

The project wants to find a solution to exterminate mould with a substance and method harmless for men and books. This is beneficial for all European users of archival material.

The Archives of the Protestant Parish of the Holy Trinity in Swidnica (PL) houses about 12000 manuscripts, prints, bound books and loose archival material. This archival material is complete without any losses from 1652 until today. These highly valuable sources for the history of Protestantism were chosen as a representative material. The material is certainly of interest for all European citizens which are interested in their history.

From the material point the various writing materials, leathers, parchment and paper in this archive are found in almost any historic collection in Europe, promising significant results useful for any other institution in Europe and around the world.

In total this project cannot be realized without a substantial interdisciplinary, international dialogue. By combining art and culture, history and science and health- topics the project clearly is more than its parts.

The first event in the project was a kick-off-meeting of all project partners in Horn/AT, from 9th -10th May 2012, introducing all partners and their roles in the project, sharing information on administrative and financial issues and planning the next steps.

*Project Partners*: University of Natural Resources and Life Sciences- Coordinator/AT, Protestant Parish of the Holy Trinity in Świdnica/PL, European Research Center for Book & Paper Conservation- Restoration/AT, Charles-University Prague/CZ, ICARUS, Technical University Graz/AT

*Associated partners (and subcontractors):* Austrian National Library/AT, Polish Academy of Sciences/PL-AT, Camberwell College/GB; (Umweltbundesamt/AT, Horner Werkstätten/AT, University of Wroclaw/PL, Ossolineum Wroclaw/PL, Central Institute for Conservation of Archival and Library Heritage/IT)

*Duration*: 1st May 2012 – 30th April 2014

# APEx project
## (ICT-PSP)

As of March 1st, 2012 ICARUS is partner in the Archives Portal Europe network of excellence - APEx – project. It is an European-based Best Practice Network project aiming at expanding, enriching, enhancing and sustaining the Archives Portal Europe. APEx is the joint effort of the already participating European archives and those archival institutions yet to become partners which are expanding the Archives Portal Europe and gets the archival landscape in shape for the quickly advancing digital future of our society.
APEx – the Archives Portal Europe network of excellence – is the framework for European archives to collaborate for wider and enhanced accessibility of their content on the web. It continues the work of the APEnet project (2009–2012) in which 19 European national archives and Europeana established and released the Archives Portal Europe. With the continued expansion and enhancement of the Archives Portal Europe – in terms of participating countries and institutions, plus available content and services – APEx will contribute to the development of a coherent digital infrastructure which opens up the portal to

our common cultural heritage of archives, equally accessible for citizens, researchers, businesses and governments alike.

Funded and supported by the European Commission within the framework of the Information and Technology Policy Support Programme (ICT-PSP), APEx runs from March 2012 until February 2015.
ICARUS is actively contributing to the Work Package 5 – Tools & Support, WP 6 – Usability & Web 2.0 and WP 7 – Dissemination & Training.

## *NEW:* "Memory without borders" (CrArc)
### (Interreg IVA: Creating the future – Slovakia-Austria 2007-2013)

With 1$^{st}$ of February 2012 the project "Memory without borders (CrArc)" started as part of the European Union's cross border cooperation programme "Creating the future" between the Slovak Republic and Austria.

ICARUS acts as lead partner in the project coordinating all activities of the Austrian and Slovakian project partners – the Ministry of Interior of the Slovak Republic, the Austrian State Archives and the Network History of Lower Austria.

The project runs until June 2014 and creates a cross border online portal to elaborate a wide ranging, free and easy access to historical sources of the Slovak-Austrian cross border region, overcoming the national barriers within archival work between the Slovakian Republic and Austria with the help of close cooperation.

Until the end of the project approximately 1.200.000 written historical documents will be digitized. Boundless and unlimited availability of important cultural assets to the interested public will raise awareness of the shared Austrian and Slovakian historical and cultural roots. In this spirit historical documents can be used more effectively for tourism, in schools or adult education, as well as for experts and hobby researchers of both countries. Workshops about the project activities, courses about the working methods of archives and guided tours in the archives of both countries will give the interested public possibilities to dip into the world of digital archives and experience borderless living history. Finally, last but not least, the goal is to allow archives, common and borderless opportunities to work together on their way into the digital future.

*Project Partners*: ICARUS, Austrian State Archives/AT, Ministry of Interior of the Slovak Republic – Department of Archives' Administration/SK, Network History of Lower Austria/AT

*Duration*: 1$^{st}$ February 2012 – 30$^{th}$ June 2014

## 6. Events

During the observed period the following events took place - organized and conducted by ICARUS:

**ICARUS meeting #7: Poznań (PL), 6$^{th}$ – 8$^{th}$ June 2011**
Being invited by the Archdiocesan Archive in Poznań, the semi-annual meeting of ICARUS members took place in Poznań.

**ICARUS lecture #2: Speyer (DE), 17th August 2011**

The second event in the course of the ICARUS lectures was themed *"Von der mittelalterlichen Kanzlei ins WWW – die Urkunden des Stadtarchivs Speyer und anderer europäischer Archive auf dem Weg ins virtuelle Urkundenarchiv"*. The speaker was Thomas Just from the Austrian State Archives (Vienna).

**Volterra (IT) 12th – 14th September 2011 Post-graduate course *"Computer applications for archival management"***

The course was a part of a post graduate training program organized by the Scuola Normale Superiore di Pisa (SNS), aiming to offer to post graduate students and professionals in the field of cultural heritage a deeper knowledge of these topics and of still running projects. Thanks to the participation of SNS in the "ENArC" project, the presentation of recent and ongoing projects will allow to get an insight into international scenery.

**ICARUS4EDUCATION: Naples (IT) 29th September– 1st October 2011**

This international conference, which took place at the *Università degli Studi di Napoli Federico II* assessed and discussed several projects: On the one hand the improvement of digital document portals and on the other hand research projects specialized on applying information technology for working with medieval and early modern documents in the scope of diplomacy.

**ICARUS@work #6: Prague (CZ) 4th October 2011**

The sixth event of the series took place at the Národní archiv in Prague and was titled *"Strategien der Digitalisierung in den tschechischen staatlichen Archiven"* (Digitisation activities and strategies within Czech Archives).

**ICARUS@work #7: Bratislava (SK) 13th October 2011**

The seventh event of the series took place at the Slovak National Archives in Bratislava and was titled *"Presentation and preservation of archival heritage possibilities and reality"*

**ICARUS Meeting: Marburg (DE), 21th – 23th November 2011**

The semi-annual meeting of ICARUS members took place at the Hessian State Archive in Marburg/Lahn. During the meeting on 22nd October the Cadastral Maps Network had its session.

**Workshop Cologne (DE) 28th - 29th November 2011**

The workshop *"Developing Tools for the digital scholarly edition"* was organised by the Institute for Documentology and Scholarly Editing (IDE)/DE in cooperation with the Cologne Center for eHumanities (CCeH)/DE, SNS and ICARUS. It was meant to be an exchange on technologies and solutions to be used in this area of Digital Humanities, taking current working practices of humanistic research into account.

**ICARUS lecture #3: Vienna (AT), 14th December 2011**

The third event in the course of the ICARUS lectures was themed " *Archive, Wissenschaft, Internet und viele neue Möglichkeiten – Erfahrungen und Anregungen aus Frankreich (Archives, science, the internet and many more new possibilites – Experiences and propositios from France)*". Dominique Stutzmann and Sébastien Barret (Institut de Recherche et d'Histoire des Textes, IRHT) gave a nuanced overview of internet use of French archives, and discussed the specific role of archives in scientific research.

The lecture was rounded off with the book presentation "Archives on the Web - experiences, challenges, visions".

**Spring school 2012: Vienna (AT), 6th – 10th February 2012**
ICARUS organized in cooperation with the „Institut für Dokumentologie und Editorik" in Cologne (DE), the "Zentrum für Informationsmodellierung in den Geisteswissenschaften" at the Karl-Franzens-Universität Graz (AT) and the Institute for Austrian Historical Research (AT) in the course of the ICARUS - Spring School a workshop 10 themed „Digitale Edition von Archivalien und Handschriften". This course introduced the technical basics of digital editing, the existing standards and techniques specialised for critical editing and the theory of the digital scholarly edition and aimed to enable historians, philologists and philosophers to create high-grade editions for digital media and to arrange them according to contemporary methodical and technical standards. Archivists should also be aware of the kind of work environment the digitally arranged documents will be processed.

**ICARUS@work #8: Bratislava (SK) 17th February 2012**
The eighth event of the series took place at the Slovak National Archives in Bratislava and was titled "*International standards and their application in archival science*".

**Digital Diplomatics Course@UNINA: Naples (IT) 5th March – 28th May 2012**

The Università degli Studi di Napoli Federico II in cooperation with ENArC organized a Diplomatics course in March/May 2012. Antonella Ambrosio introduced the digital technologies behind Monasterium.Net: the EditMom tool.

**ICARUS@work #9: Radenci (SI) 30th March 2012**
As a part of the International Congress "*Technical and field related problems of classical and electronical archiving*" in Radenci the ninth event of the series aimed to introduce the ICARUS network and all related projects to the Slovenian archival community.

**Project Meeting Sofia (BG) 20th April 2012**
The meeting of interested partners aimed at setting up a project proposal on digitisation of archival fonds on World War I.

**ICARUS@work #10: Budapest (HU) 22nd May 2012**
The tenth event of the series offered Hungarian archivists the possibility to get familiar with the platform ICARUS and all related portals and projects as well as with the current situation regarding the online presentation of the Hungarian archival material.

**Workshop: Marburg (DE) 25th May 2012**

The workshop "*Urkundendigitalisierung und Mittelalterforschung*" was organized as a cooperation between the Regesta Imperii and the DFG-Project „Virtuelles deutsches Urkundennetzwerk" (Virtual German Charter Network), the Hessian State Archive and the Department of Historic Studies and Historic Media Studies of the Ludwig Maximilian University Munich. In his lecture Daniel Jeller was talking about Technical details – Introducing cost efficient digitization methods.

**ICARUS4EDUCATION course at SNS: Pisa (IT) 28th May– 1st June 2012**
The aim of the courses organized by the *Scuola Normale Superiore di Pisa* within the frame work of the ENArC project, is to give post graduate students and young professionals the opportunity to enhance their theoretic and practical knowledge in the field of digital

applications for archival management, as well as to get in touch with the results of national and international projects in this field. This will give the students a chance to align their research and/or their daily work with the most advanced results on European level, as well as to spread the best practices developed by the international community in their research or working communities.

## 7. PR (lectures, workshops etc.)

Over the last year, the international network and the portals run by ICARUS have been presented and introduced in various conferences and meetings:

**Upper Austrian Archives Day: Wels (AT) 17<sup>th</sup> June 2011**
Lecture „*Archive und Informationstechnologien – Herausforderungen, Möglichkeiten und Wege*" held by Thomas Aigner.

**National Workshop: Madrid (ES) 22<sup>nd</sup> June 2011**
The workshop "*El proyecto ENArC y la difusión del contenido medieval de los archivos en Internet*" took place in the National Historical Archives in Madrid. Apart from Spanish lecturers, also two members from ICARUS were speaking (from AT and IT).

**Conference of ecclesiastical archivists: Roma (IT) 14<sup>th</sup> September 2011**
Lecture "*Archivi ecclesiastici nel web: l'esperienza di Monasterium*" held by Thomas Aigner

**National Congress of the Czech Historians: Ostrava(CZ) 14<sup>th</sup> – 16<sup>th</sup> September 2011**
In the frame of the 10<sup>th</sup> National Congress of the Czech Historians (X. sjezd českých historiků), Ludmila Sulitková and Tomáš Černušák held the lecture: "*Project ENArC and the Czech Republic*"

**Conference: Pisa (IT) 15<sup>th</sup> – 16<sup>th</sup> September 2011**
"*L'Unità d'Italia e gli Archivi - Problemi, orientamenti, confronti*"

**Press conference: Budapest (HU) 5<sup>th</sup> October 2011:** "*Archival Cooperation*"- Press conference in the National Archives of Hungary.

**Conference "LuBeC": Lucca 8IT9: 20<sup>th</sup> – 21<sup>st</sup> October 2011**
At the conference "Lucca Beni Culturali" Stella Montanari presented the ENArC-project with the lecture "La gestione digitale degli archivi storici: il progetto europeo ENARC".

**ICARUS Workshop: Toledo (ES) 25<sup>th</sup> October 2011**
Within the framework of the International Conference of the Round Table on Archives (CITRA), the workshop titled "*Meeting the digital challenge together – Archival cooperation within ICARUS*" introduced ENArC and ICARUS to a broad international community of archivists.

**IIAS-conference: Trieste (IT) 6<sup>th</sup> – 13<sup>th</sup> November 2011**
"21<sup>st</sup> IIAS International Archival Day" and Autumn School, ICARUS-presentation by Caroline Maximoff.

**NISE-Network Seminar: Antwerp (BE) 17<sup>th</sup> November 2011**

Presentation of ICARUS at the NISE-Network meeting by Karl Heinz

**Conference "Archives, Libraries and Museums": Poreč (HR) 24<sup>th</sup>–25<sup>th</sup> November 2011**

**Workshop: St. Gall (CH) 1<sup>st</sup> December 2011, Monasterium-presentation**

**Book presentation: Passau (DE) 1<sup>st</sup> December 2011**, "*Die virtuelle Urkundenlandschaft der Diözese Passau*"

**Presentation: Düsseldorf (DE) 11<sup>th</sup> December 2011**

Antonella Ambrosio presented "*A lost and found treasure: the documents and the digital archives of the female monasteries into the Mendicant Orders in Naples in the Middle Ages*"

**CLARIN-AT - DARIAH-AT conference: Vienna (AT) 21<sup>st</sup>- 22<sup>nd</sup> February 2012**

At the CLARIN-AT - DARIAH conference of the Austrian Academy of Sciences "Europäische Forschungsinfrastrukturen in den Geisteswissenschaften" Thomas Aigner introduced the ICARUS network.

**Conference in Warsaw (PL) 28<sup>th</sup> February 2012**

At the conference "*Zebrania naukowe w Archiwum Głównym Akt Dawnych w Warszawie zaplanowane w 2012 r.*", Hubert Wajs, director of the Central Archives of Historical Records Warsaw, presented the virtual charters´ archive Monasterium.net.

**Lecture Vienna (AT): 28<sup>th</sup> March 2012**

Within the general assembly of the Vienna Historical Society (Verein für Geschichte der Stadt Wien), Karl Heinz and Adelheid Krah gave a presentation on "*Monasterium – An innovative contribution to researching the history of the city of Vienna*". After the general introduction of Monasterium.net by Karl Heinz, Adelheid Krah specified the relevant research findings for the city´s history enabled by Monasterium.net.

**Florence (IT), 10<sup>th</sup> May 2012: ENArC project presentation "Visions and Activities"**

Within the EVA Conference in Florence "Electronic Imaging - The Visual Arts / The Foremost European Electronic Imaging Events in the Visual Arts" from 9.-11. May 2012 Stella Montari (Scuola Normale Superiore di Pisa) and Thomas Aigner (ICARUS) presented the European Network on Archival Cooperation (ENArC).

## New ICARUS Website

As the old version of the ICARUS website became quite dated technically we started developing a new homepage. Soon it became obvious that it would be greatly beneficial if all websites for the various projects of ICARUS would be hosted under the same technical environment it got necessary to also develop not only a single website but a complete website network for ICARUS that would not only be pretty and easy to use, but able to handle a lot of traffic simultaneously, be easy to backup, easily updatable and adaptable to the different needs of the various projects. To this end a custom modification of the very popular open-source blogging system Wordpress with a wide array of themes and plugins was chosen. The reasons are that the system is very adaptable, proven to be able to handle a huge number of

system-users and sub-sites, easy to backup because the data for all websites in the Wordpress multi-site system is stored in a single MySQL Database and the code is very easily modifiable by its good documented plugin and theme system which enabled us to tailor the functions of the website very closely to our needs. So, to sum up the changes made to the website system: ICARUS now is able to host any number of Websites using a Wordpress Multisite System installed on the hosted 1&1 Web-server and expanded by additional plugins / themes (both coded by ICARUS directly and provided by the Wordpress community).

The system is currently able to use the following functions for each of the various sites:

- Blog based but CMS-like website creation and management
- Group-based user access management
- "Locked" members only areas
- Document storage facilities with revision and access control
- Podcast publishing
- Newsletter publishing
- Any number of user forums
- Multi-language sites
- Online Forms with database-connections
- Analytics of site traffic (in combination with Google analytics)
- Web based, fully functional events calendar with ical (both import and export) and Google maps integration

Further functions can be added at any time.

Currently the system is used for the following websites:

| http://www.icar-us.eu | The main ICARUS website |
|---|---|
| http://enarc.icar-us.eu | The website for the ENArC Project |
| http://crossborderarchives.eu | The website for the CrArc Project (WiP) |
| http://menandbooks.icar-us.eu | The website for the Men and Books Project (WiP) |
| http://home.icar-us.eu/internal-blog | The internal weblog for the ICARUS staff |
| http://documents.icar-us.eu | A shared remote document repository. |

The following remains to be done:
- Migration of the website for the Monasterium and Matricula projects
- Further graphical enhancements of the ICARUS website (mainly the inclusion of an advanced starting page for the website with the ability to add both different images to the main display location and the ability to link the images to various news sections)
- Finishing of the websites for the websites currently being in active development (CrArc, Men and Books)

## 8. Statistics

| Websites Visitors | 2011 | 2010 |
|---|---|---|
| Icar-us.eu | 232.800 | 183.000 |
| Monasterium.net | 302.400 | 344.000 |
| MOM-CA | 50.000 | 47.000 |
| Matricula-online.eu | 559.200 | 193.000 |

# III. Attachments

## Members

| Albanien: |
| --- |
| |
| Drejtoria e Përgjithshme e Arkivave (General Directorate of Albanian Archives) |
| |

| Belgien: |
| --- |
| National movements & Intermediary Structures in Europe (NISE) |

| Bosnien und Herzegowina: |
| --- |
| Arhiv Bosne i Hercegovine |
| Arhiv Tuzlanskog Kantona |
| Javna ustanova Historijski arhiv Sarajevo |
| |

| Bulgarien: |
| --- |
| Institute for Literature, Bulgarian Academy of Science |
| ДЪРЖАВНА АГЕНЦИЯ "АРХИВИ" (Archives State Agency of Republic of Bulgaria) |

| Dänemark: |
| --- |
| Rigsarkivet, Danish National Archives |

| Deutschland: |
| --- |
| Archiv des Bistums Augsburg |
| Archiv des Bistums Passau |
| Archiv der evangelischen Kirche im Rheinland |
| Bayerische Staatsbibliothek |
| Bayerisches Hauptstaatsarchiv |
| Bistumsarchiv Hildesheim |
| Evangelisches Zentralarchiv in Berlin |
| Generaldirektion der Staatlichen Archive Bayerns |
| Hessisches Staatsarchiv Marburg |
| Historisch-Kulturwissenschaftliche Informationsverarbeitung |
| Landesarchiv Baden-Württemberg |
| Landeskirchliches Archiv der Evangelischen Kirche von Westfalen |
| Landeskirchliches Archiv Kassel |
| Landeskirchliches Archiv Schwerin |
| Ludwig-Maximilians-Universität, Historisches Seminar, Abt. Historische Grundwissenschaften und Historische Medienkunde |
| Sächsisches Staatsarchiv |
| Stadtarchiv Linz am Rhein |
| Spitalarchiv Regensburg |
| Stadtarchiv Nürnberg |
| Stadtarchiv Speyer |
| Universitätsbibliothek Heidelberg |
| Zentralarchiv der Evangelischen Kirche der Pfalz (Protestantische Landeskirche) |
| Zentralarchiv der Evangelischen Kirche in Hessen und Nassau |
| |

| Finland |
| --- |
| Dipartimento di Lingua e Cultura Italiana dell'Università di Turku |
| Kansallisarkisto - The Nationals Archives of Finland |

**Frankreich**

| |
|---|
| Institut de Recherche et d'Histoire des Textes |

**Italien:**

| |
|---|
| Associazione Nazionale Archivistica Italiana (ANAI) |
| Archivio di Stato di Benevento |
| Archivio di Stato di Cagliari |
| Archivio di Stato di Firenze |
| Archivio di Stato di Potenza |
| Archivio di Stato di Napoli |
| Arcidiocesi di Reggio Calabria - Bova |
| Biblioteca Cathariniana del Seminario Arcivescovile Santa Caterina d' Allesandia |
| Scuola Normale Superiore di Pisa, Laboratorio LARTTE |
| La Società Napoletana di Storia Patria |
| Università degli Studi di Napoli "Federico II", Laboratorio di Storia della Documentazione |

**Kanada:**

| |
|---|
| Archival Studies, School of Library, Archival and Information Studies, The University of British Columbia |
| The InterPARES Project, School of Library, Archival & Information Studies, The University of British Columbia |

**Kosovo**

| |
|---|
| Arkivi Shteteror i Kosoves |

**Kroatien:**

| |
|---|
| Hrvatski državni arhiv (Kroatisches Staatsarchiv) |
| Državni arhiv u Pazinu (Staatsarchiv Pazin) |
| Državni arhiv u Šibeniku (Staatsarchiv Šibenik) |
| Državni arhiv u Splitu (Staatsarchiv Split) |
| Državni arhiv u Zagrebu (Staatsarchiv Zagreb) |

**Malta**

| |
|---|
| National Archives of Malta |

**Mazedonien**

| |
|---|
| Државен Архив на Република Македонија (State Archives of the Republic of Macedonia) |

**Montenegro**

| |
|---|
| Državni Arhiv Crne Gore (Staatsarchiv Montenegro) |
| NOTAR - Centre for the Preservation and presentation of Kotor's documentary heritage |

**Niederlande**

| |
|---|
| Drents Archief |

**Österreich:**

| |
|---|
| Archiv der Erzdiözese Salzburg |
| Archiv der Landeshauptstadt Bregenz (ALB) |
| Archiv des Benediktinerstiftes Kremsmünster |
| Archiv der Universität Wien |
| Deutsch-Ordens Zentralarchiv |
| Diözesanarchiv St. Pölten |
| European Research Centre for Book and Paper Conservation-Restoration |

| |
|---|
| Gemeindearchiv Pupping |
| Institut für jüdische Geschichte Österreichs |
| Institut für Österreichische Geschichtsforschung |
| Klosterarchiv Pupping |
| Mittelhochdeutsche Begriffsdatenbank, Univ. Salzburg |
| Niederösterreichisches Landesarchiv |
| Oberösterreichisches Landesarchiv |
| Österreichisches Staatsarchiv |
| Salzburger Landesarchiv |
| Stadtarchiv Dornbirn |
| Steiermärkisches Landesarchiv |
| Vorarlberger Landesarchiv |
| AO Österreichisches Archäologisches Institut |
| Zentrum für Informationsmodellierung in den Geisteswissenschaften (ZIM:IG) an der Karl-Franzens-Universität Graz |

**Polen:**

| |
|---|
| Archiwum Diecezjalne w Kielcach (Diözesanarchiv Kielce) |
| Instytut Historyczny, Uniwersytet Wrocławski |
| Archiwum Państwowe w Krakowie |

**Rumänien:**

| |
|---|
| Arhivele Naţionale ale României (National Archives of Romania) |
| Landeskonsistorium der Evangelischen Kirche A.B. in Rumänien |

**Schweiz:**

| |
|---|
| Archiv des Klosters Einsiedeln |
| Bischöfliches Archiv St. Gallen |
| Rechtsquellenstiftung des Schweizerischen Jusristenvereins |
| Stadtarchiv der Ortsbürgergemeinde St. Gallen |
| Stiftsarchiv St. Gallen |
| AO Staatsarchiv des Kantons Zürich |

**Serbien:**

| |
|---|
| Arhiv Vojvodine Novi Sad (Архив Војводине) |
| Balkanološki Institut SANU (Srpske akademije nauka i umetnosti) (Balkaninstitut der Serbischen Akademie der Wissenschaften und Künste) |
| Istorijski arhiv Beograda (Historical Archives of Belgrade) |

**Slowakei:**

| |
|---|
| Slovenský Národný Archív (Slowakisches Nationalarchiv) |
| Univerzita Komenského v Bratislave |

**Slowenien:**

| |
|---|
| Arhiv Republike Slovenije (Slowenisches Staatsarchiv) |
| Pokrajinski arhiv Maribor/Regional archives Maribor |
| Zgodovinski arhiv na Ptuju |

**Spanien:**

| |
|---|
| Archivo Historico Muncipal de Escalona Toledo |
| Universidad Complutense de Madrid, Facultad de Geografía e Historia |
| Archivo de la Catedral de Cuenca |

**Tschechische Repubik:**

| |
|---|
| Archiv der Prager Burg |
| Department of History, Faculty of Humanities, Univerzita Jana Evangelisty Purkyně |
| Filozofické fakulty Jihočeské univerzity<br>v Českých Budějovicích (Institute of archival sciences and historical auxiliary sciences of the Faculty of Philosophy (University of South Bohemia in České Budějovice) |
| Moravský zemský archiv v Brně |
| Národní Archív v Praze (Tschechisches Nationalarchiv) |
| Národní muzeum (National Museum) |
| Státní oblastní archiv v Plzni (Staatl. Gebietsarchiv Pilsen) |
| Státní oblastní archiv v Třeboni (Staatl. Gebietsarchiv Třeboň) |
| Ústav dějin UK a archiv UK- Univerzita Karlova v Praze (Institut für Geschichte und Archiv der Karlsuniversität Prag) |
| Zemský archiv v Opavě (Landesarchiv in Opava) |

**Ungarn:**

| |
|---|
| Budapest Főváros Levéltára (Stadtarchiv Budapest) |
| Győr-Moson-Sopron Megye Soproni Levéltára |
| Magyar Országos Levéltár (Ungarisches Staatsarchiv) |
| Tatabánya Megyei Jogú Város Levéltára (Tatabánya City Archive) |
| Vas Megyei Levéltár |
| Veszprémi Érseki és Főkáptalani Levéltár (Diözesanarchiv Veszprem) |

# Annual Statement of Account 2011

**Income:**

| | | |
|---|---|---:|
| 1. | EU funding | 75.923,35 € |
| 2. | Project contributions | 125.454,01 € |

Receipts total                                            201.377,36 €

**Expenditures:**

| | | |
|---|---|---:|
| 3. | Project expenses | -42.009,40 € |
| 4. | Personnel expenses | -62.574,44 € |
| 5. | Capital consumptions | -2.198,37 € |
| 6. | Other operating costs | |
| | 6.1 Office expenses | -7.443,90 € |
| | 6.2 Travel expenses (Travel Grants & Staff) | -31.093,80 € |
| | 6.3 Representation and PR | -5.692,46 € |
| | 6.4 Accounting | -2.798,94 € |
| | 6.5 Other | -3.104,52 € |
| | 6 total | -50.133,62 € |

Sub-total of 1 to 6 (profits and losses)                -44.461,53 €

**Account expenditures:**

| | | |
|---|---|---:|
| 7. | Interest and other profits | 2,56 € |
| 8. | Interest and other expenditures | -845,38 € |

Sub-total of 6 and 7 (account balance)                  -842,82 €

| | | |
|---|---|---:|
| 9. | Results from ordinary business activity | 43.618,71 € |
| 10. | Taxes on income and profit | 0,00 € |

| | | |
|---|---|---:|
| **11.** | **Annual profit 2011** | **+43.618,71.- €** |

Vienna, June 15th, 2012

Dr. Herbert W. Wurster

TreasureTreasurer