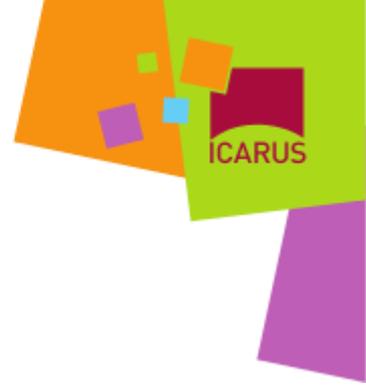


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I. Administration

1. Members

In April 2015 ICARUS counts **167** full and **7** associated members from 31 European countries (AL, AT, BIH, BE, BG, CH, CZ, DE, DK, EE, ES, FR, FI, GE, HR, HU, IT, Kosovo, ME, MK, MT, N, NL, P, PL, RO, RS, SE, SF, SI, SK, UK), the US and Canada.

Please see the list of members enclosed in the attachment at the end of the report.

2. Office and guest room

The guest room in the office premises (Erdberger Laende 6/7 in 1030 Vienna) may be used as overnight accommodation upon prior reservation by ICARUS members as well as scientists doing research in Vienna for free. Requests should be forwarded to Kerstin Muff (kerstin.muff@icar-us.eu) who is in charge of reservations and guest services.

Guests in 2014/15:

- Francesco Roberg, Hessian State Archives in Marbug (DE)
- Istvan Kenyeres, Director Budapest City Archives (HU)
- Markus Leideck, National Archives of Pazin (HR)

Further guests are always welcome!

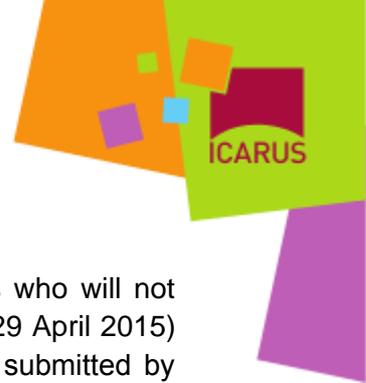
3. Financing

As the ICARUS membership is free of charge, the association is funded through public aid and project contributions (please see the auditor's annual statement of account). Due to the project ENArC the financing of the association's infrastructure (staff, office) is secured until April 2015. From December 2014 until November 2018 ICARUS is partly funded by the project co:op as part of the Creative Europe Cultural Programme 2014-2020.

In order to financially secure ICARUS' infrastructure beyond the project's lifetime, it has been decided to introduce member fees. A survey amongst the ICARUS members has resulted in and been validated by the Board at the General Assembly on 17.06.2014 in Copenhagen as follows:

Implementation of 3 membership categories:

- A. In the event of obtaining a financial benefit through the participation in an ICARUS supervised project, 5% of the funding sum must be conveyed to ICARUS. The ICARUS membership will de facto remain free.
- B. Payment of a yearly membership fee of € 400 per year. Members that participate in funded projects do NOT have to pay 5% of the funding sum.
- C. Provision of efficiency maintaining the infrastructure (project management, secretary, IT management) and organisation of a real surplus value. The adjudication of this category must be authorised by the Board.



It was decided at the Board Meeting in Colmar on 18.11.2014 that members who will not choose a membership category until the next ICARUS-Meeting in Prague (27-29 April 2015) are turned into “sleeping members”. In that case the participation in projects submitted by ICARUS as well as being part of the mobility grant programme are not possible until the choice of a membership category.

Until April 2015 the ICARUS members chose as follows:

- Category A: 95
- Category B: 25
- Category C: 2 (already approved by the board)
- Special Members: 9
- Sleeping Members: 19
- Undecided: 18

As another main pillar for developing a financial security of ICARUS beyond its participation in funded projects the friends association ICARUS4all was founded in 2014. For more information on ICARUS4all see chapter 6.

4. Personnel

By means of several project grants such as ENArC, CrArC, Men and Books, APEx and co:op we are enabled to hire the personnel needed to carry out our activities. The current staff includes:

- Karl Heinz: 01.11.2010 - 31.08.2014
- Karl Heinz: since 01.01.2015
- Florian Horn: 01.04.2012 - 28.02.2015
- Sebastian Aigner: 01.12.2012 - 02.04.2014
- Kerstin Muff: since 01.03.2012
- Daniel Jeller: 01.03.2012 - 28.02.2015
- Corinna Ziegler: since 01.02.2012
- Andreas Braunauer: 01.03.2012 - 31.08.2014
- Andreas Braunauer: since 01.03.2015
- Johannes Leitner: 01.09.2012 - 30.06.2014
- Johannes Leitner: since 01.03.2015
- Ingeborg Jamek-Leitner: 01.03.2013 - 12.05.2014
- Karl Maurer: 01.04.2013 - 30.06.2014
- Zuzana Raczova: 01.11.2013 - 30.06.2014
- Olga Daxböck: 22.04.2014 – 30.06.2014
- Caroline Maximoff: 01.02. 2014 - 30.09.2014
- Sonia Horn: 01.08.2014 - 30.04.2015
- Dagmar Weidinger: since 15.10.2014



II. Activities

1. Digitization (in cooperation with IEEkQ)

Date	Location	Charters	Scans
2014-06-23 - 2014-07-12	City Archive Feldkirch / AT	1350	3113
2014-07-28 - 2014-08-06	Lower Austrian Regional Archive / AT	1332	2510
2014-08-18 - 2014-09-04	Carinthian Regional Archive / AT	1248	2843
2014-09-29 - 2015-03-27	State Archive Ludwigsburg / DE	7554	17349
2014-04-13 and ongoing	Archive of the Diocese Augsburg / DE		
	TOTAL	11484	25815

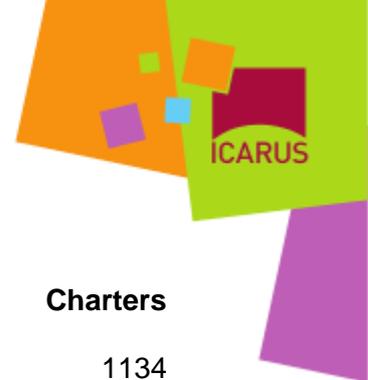
2. Monasterium

In April 2015 423177 charters with a total of 608563 digital images are available online via Monasterium.net. In the observed period (June 2014 - April 2015) the following fonds and collections had been added to the database:



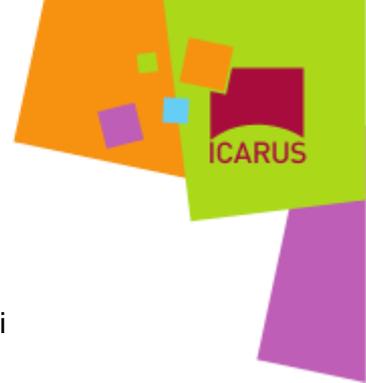
Collections

Title	Charters
Sammlung Schweizerischer Rechtsquellen - Appenzeller Landbuch (SSRQ AR/AI 1, Nr. 1)	134
Bulgarian Medieval Documents: The Second Bulgarian Empire	37
Acta facultatis medicae Vindobonensis	6037
Mariazell in Österreich, Benediktinerkloster	411
TOTAL	6619



Fonds

	Archive	Fond	Charters
A T	Stiftsarchiv Fiecht	Urkunden	1134
D E	Landeshauptarchiv Koblenz	Best. 55 A 2, Deutscher Orden, Ballei Koblenz	276
		Best. 55 A 4, Deutscher Orden, Ballei Lothringen	674
	Archivverbund Bautzen	Urkunden	804
	Archivo Histórico Nacional	Monasterio de San Lorenzo de Carboeiro	20
		Monasterio de San Pedro de Vilanova de Dozon	95
		Monasterio de San Salvador de Lerez	234
		Monasterio de San Salvadorde Celanova	110
		Monasterio de Santa María da Franqueira (A Cañiza, Pontevedra, España)	
		Monasterio de Santa Maria de Xunqueira	18
		Santa Maria de Armenteira	681
IT	Bari, Archivio di Stato	Appendice del Tabulario diplomatico	
		Miscellanea	
		Monastero San Giacomo di Bari: diplomi	
		Monastero San Giacomo di Bari: strumenti notarili	
		Pergamene De Gemmis	
		Pergamene famiglia Faenza di Modugno	
		Pergamene Giuliani	
	Pergamene Lupis		
	Potenza, Archivio di Stato	Miscellanea	
		Pergamene del Capitolo della Cattedrale di Venosa	



Pergamene del Capitolo della Chiesa di S.
Mauro di Lavello

Pergamene del Convento di S. Francesco di
Potenza

Pergamene del Convento di S. Francesco di
Senise

Pergamene del Convento di S. Maria di
Loreto di Ferrandina

Pergamene della Chiesa di S. Antonino
martire di Saponara

Pergamene della Chiesa di S. Luca abate di
Armento

Pergamene della Chiesa di S. Maria ad
Nives di Atella

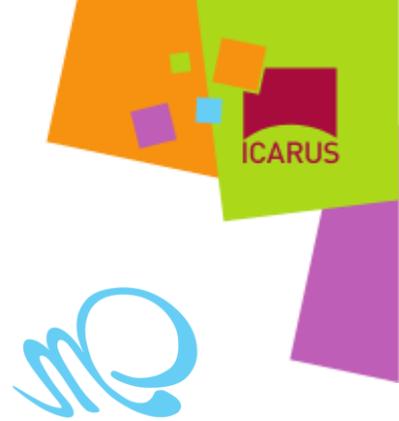
Pergamene della Chiesa di S. Maria
Assunta di Brienza

Pergamene della Chiesa di S. Nicola di Mira
di Castelluccio Inferiore

Pergamene di Avigliano

Pergamene di Matera

P	Archiwum Państwowe w	Dokumenty miasta Lublina	20
L	Lublinie		
R	Historical Archive of Novi	Charters	8
S	Sad		
		TOTAL	4074



3. Matricula

ICARUS coordinates on behalf of the St. Pölten Episcopal Archive the platform for church registers www.matricula.info

Within last year the following activities had been carried out:

In the Archdiocese of Vienna, the registers of all 267 parish of the “Weinviertel” are online by now. The digitizing of the parish registers of the city of Vienna has been started and by the end of March 2015 the registers of 83 parishes are online.

As a new country Poland joined the Matricula Portal with the first two parishes from the State Archive of Wroclaw.

In the observed period the registers of the Upper Austrian State Archive in Linz has been relaunched.

For the bishopric of Passau a new online database is available via the GenTeam portal (<http://www.genteam.at>), containing more than 2 million records; from 15 January till end of May 2014, 450.000 hits from app. 8.000-9.000 users have been registered.

The number of monthly users is furthermore stable at approx. 70.000 per month.

The digitization time schedule is available here: <http://icar-us.eu/cooperation/online-portals/matricula/general-information/time-schedule>

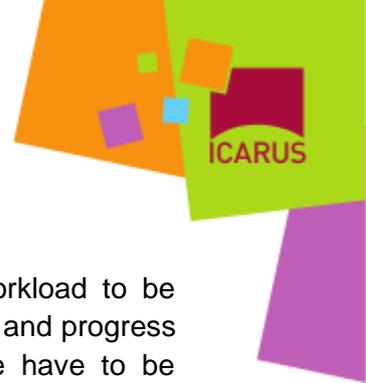
4. EU-funded projects

“European Network on Archival Cooperation” (ENArC)

The long-term project is gradually coming to an end and the partners can look back on a highly successful cooperation and networking experience, resulting in various national and international events and a growth of freely available digital archival material online.



The final big event of the project will be the conference in Prague (CZ) at Břevnov Archabbey from 27-29 April 2015, co-organized by the Czech National Archives and is being made possible as a final result of the activities and efforts that have been successfully accomplished within the ENArC-project. The conference hence will review the knowledge and experience gained as a result of the ENArC-project and furthermore explore corresponding topics of education in the Digital Age (using platforms like Monasterium), crowd-sourcing, harvesting of private archival material and its implication on perceiving and experiencing history, the benefits of Public Private Partnerships, digital genealogical research and cadastral maps as well as the technological development and user-side of such platforms as Monasterium and Matricula.



The finalization of the project is accompanied by a major administrative workload to be handled by the Coordinator, supported by ICARUS, and the partners - financial and progress reports, as well as a project evaluation covering the whole project runtime have to be compiled and delivered to the Executive Agency in Brussels in order to receive the last part of the funding. Additionally the financial report has to be audited by an uninvolved third party - this will be done by an internationally connected auditing firm in Vienna in close cooperation with the Coordinator.

Within the Events section of this report you can find a detailed list of activities, lectures, conferences and meetings that have been organized by ICARUS in cooperation with the ENArC-partners.

Duration: 01.11.2010 – 30.04.2015
Lead: Episcopal Archive St. Pölten
Project partners: ICARUS, General Directory of the Bavarian State Archives (DE), Czech National Archives in Prague (CZ), Ministry of Interior of the Slovak Republic - Slovak National Archives (SK), National Archives of Hungary (HU), Budapest City Archives (HU), Archives of the Republic of Slovenia (SI), Institute for Balkan Studies of the Serbian Academy of Science and Art (RS), Higher School of Pisa (IT), Naples University Federico II (IT), Croatian State Archives (HR), University of Cologne (DE), Spanish Ministry of Culture, Subdirectory general of the State Archives (ES)
Funding Programme: Culture Programme 2007-2013
Website: <http://enarc.icar-us.eu/>



Archives Portal Europe network of eXcellence (APEX)

Since 01 March 2012 ICARUS has been partner in the Archives Portal Europe network of excellence – APEX-project. It is an European-based Best Practice Network project aiming at expanding, enriching, enhancing and sustaining the Archives Portal Europe. APEX is the joint effort of the already participating European archives and those archival institutions yet to become partners which are expanding the Archives Portal Europe and gets the archival landscape in shape for the quickly advancing digital future of our society.

APEX is the framework for European archives to collaborate for wider and enhanced accessibility of their content on the web. It continues the work of the APENet project (2009–2012) in which 19 European national archives and Europeana established and released the Archives Portal Europe. With the continued expansion and enhancement of the Archives Portal Europe – in terms of participating countries and institutions, plus available content and services – APEX will contribute to the development of a coherent digital infrastructure which opens up the portal to our common cultural heritage of archives, equally accessible for citizens, researchers, businesses and governments alike.

ICARUS is actively contributing to the WP5 – Tools & Support, WP6 – Usability & Web 2.0 and WP7 – Dissemination & Training and WP8 - Sustainability.

The project has been prolonged until 30 September 2015 and will be concluded with a final conference in Budapest from 7-9 September. Details on this conference can be found on the project website. ICARUS has been granted a prolongation of man hours until the project end and is actively involved in organising the final conference and continuous its work in WP5, WP6, WP7 and WP8 accordingly.

Duration: 01 March 2012 - 28 February 2015
Lead: National Archives of the Netherlands
Funding programme: Information and Technology Policy Support Programme (ICT-PSP)
Project website: www.apex-project.eu
Website: www.archivesportaleurope.net

Please take a look at the Events section of this report for detailed information on the conferences and events ICARUS organized within the APEX project.



4.1 Concluded projects

“MEN AND BOOKS – for a risk-free use of the European written cultural heritage”

The aim of the project was on the one hand to find evidence of toxic residues from fumigation processes (ethylene oxide fumigation) and evaluate the efficiency in comparison to its health risks for potential users, and on the other hand to preserve and scientifically evaluate the unique archival material stored in the parish archive of Świdnica. The project partners delivered several scientific articles each covering their individual expertise - from microbiological to restoration-conservation to historical research) while ICARUS handled the administrative workload that usually accompanies such EU-funded projects.



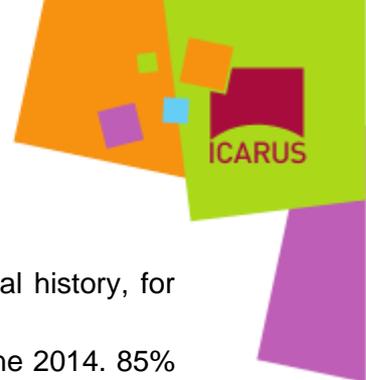
The closing conference of the project that took place from 28.04. – 01.05.2014 in St. Pölten (AT) was a major success! In addition to the partner reports at the conference, the event was expanded by international experts presenting their knowledge on book and paper conservation, poster presentations and an excursion to Altenburg, Krems an der Donau and Göttweig. <http://menandbooks.icar-us.eu/men-and-books-final-conference/>

Duration: 01.05.2012 – 30.04.2014
Lead: University of Natural Resources and Life Sciences, Vienna
Project partners: Protestant Parish of the Holy Trinity in Świdnica (PL), European Research Center for Book & Paper Conservation- Restoration (AT), Charles-University Prague (CZ), ICARUS, Technical University Graz (AT)
Funding Programme: Culture Programme 2007-2013
Website: <http://menandbooks.icar-us.eu/>

“MEMORY WITHOUT BORDERS” - Corssborderarchives (CrArc)

Project Background: The history of Austria and the Slovak Republic has many common characters. Those common properties were concealed for a fairly long time, for example because of the so called “Iron curtain”. Since the Middle-European countries joined the European Union those barriers disappeared and new room for a fertile cultural exchange have been established. Numerous important documents and written historical sources of the border region Austria and the Slovak Republic are kept in the national, regional and clerical archives of both countries. For a fairly long time those mutual European cultural beneficiaries were barely open for the interested public. In order to make those sources available to the public and to foster an intensive exchange of knowledge and experience across the national borders, the establishment of the virtual platform <http://crossborderarchives.eu> based on current scientific and technological standards, has been implanted and provided free of costs. Through the virtual access to historical data, experts and the interested public can use





this pool of information for example in studies on the cultural heritage, on local history, for tourism, in school lessons or in further education for adults

The project “Memory without borders” lasted from 1 February 2012 until 30 June 2014. 85% of the project costs of around € 800.000 were funded by the European Territorial Cooperation Programme (ETC) “Creating the future - Slovak Republic - Austria”, 15 % by national co-financing or equity capital of the project partners. ICARUS acted as Lead partner and was in charge of overseeing 7 Work packages including project administration and coordination, PR, the digitization programme and event organization.

Until now two installments were refunded to ICARUS. Currently ICARUS handed in the final report on project level and is waiting for the last financial installment.

The most important executed activities were:

Administration, Coordination, PR:

- 8 partner meetings in Bratislava and Vienna
- 5 activity and financial reports on partner level as well as 5 reports on project level
- Creation of the website <http://crossborderarchives.eu> in German, Slovak and English
- Creation of several folders and PR materials

Cultural Program: Free Guided Tours, Courses, Workshops and Conferences:

- Organization and accomplishment of 18 free guided tours in Austrian and Slovak Archives for interested people from June 2012 to June 2014

4 Workshops in the Slovak Republic and Austria:

- 05.06.2012: Workshop @ the University Library in Bratislava: “Modern face of Archival science. Archival documents online.”
- 17.–18.10.2012: Workshop @ the Austrian State Archives: “Austrian Archives in Europe.”
- 19.–20.03.2013: Workshop @ Bratislava Castle: “In rivers confluence. Live in the Slovak-Austrian border region”
- 07.11.2013: Workshop @ the Lower Austrian Library: “Cross Border Archives”

5 Courses in the Slovak Republic and Austria:

- 30.11.2012: How to read written historical documents and old fonts (course for pupils in the Slovak State Archives in Bratislava)
- 19.03 & 27.03.2014: Research in the War Archives Vienna (course for students in the Austrian State Archives)
- 30.04.2014: Auxiliary Historical Sciences (course for students in the Slovak State Archives in Bratislava)
- 06.05.2014: Historical Geography (course for students in the City Archives in Bratislava)

Final Conference:

- 13.–14.05.2014: Final Project Conference @ Bratislava Castle and the



Austrian State Archives: “Memory without borders. Archives of the Austrian-Slovak border region. Present and future.”

Digitization Program:

- Lead partner ICARUS: Digitization of Register books of catholic parishes in Vienna
- Project Partner 1: Austrian State Archives: Digitization of military church registers
- Project Partner 2: Ministry of Interior of the Slovak Republic (MVSR): Digitization of historical documents in the State Archives and the Archive of the Capital City Bratislava with relevance to the border region
- Project Partner 3: Netzwerk Geschichte NÖ: Preservation of Metadata of the Franziszaean land registers and Lower Austrian “Herrschaftsarchive”
- Online publication of all Scans and Metadata on the platform http://www.crarc.findbuch.net/php/main.php?ar_id=3738

Duration: 01.02.2012 – 30.06.2014

Lead: ICARUS

Project partners: Austrian State Archives (AT), Netzwerk Geschichte NÖ in cooperation with the Lower Austrian Archives (AT), Ministry of Interior of the Slovak Republic - Department of Archives (SK)

Funding programme: European Territorial Cooperation Programme (ETC) Creating the future - Slovak Republic - Austria

Website: <http://crossborderarchives.eu>

BAS-NET – Archival Cooperation Across Borders

Project Background: Carrying on the work started in the similar cross-border project Net.Archiv (2008-2010), the Interreg Project BASNet continued the digitization and research on archival content concerning the common historical background of the border region of Upper Austria, Salzburg and Bavaria. Additionally the setup of a digitally available database of important persons was developed to support the historic research in the named area.



The project BAS-Net lasted from 1 July 2012 until 30 June 2014. 50% of the project costs of around € 400.000 were funded by the European Territorial Cooperation Programme (ETC) “Gemeinsam grenzenlos gestalten INTERREG Bayern – Österreich 2007 – 2013”, 50% by national co-financing or equity capital of the project partners. The Upper Austrian Archives acted as Project Lead partner. ICARUS supported the project as consultant on administrative issues and with the preparation of 4 reports on partner and project level. Currently the final report one project level was handed in and the project partner are waiting for their last financial installment.



The most important executed activities were:

- 4 partner meetings in Linz, Ampflwang (AT) and Passau (DE)
- Creation of a project folder, event-flyer and the website www.bas-net.eu
- Digitization of selected historical documents from the Archives of the Bavarian State by the Upper Austrian Archives
- Digitization of selected historical documents from the Archives of the chapel Altötting by the Archives of the Diocese Passau
- Set up of a personnel RES-Database of important residents of the city Salzburg by the Archives of the Archdiocese Salzburg
- 14.11.2012: Conference @ the mining archive in Ampflwang (AT)
- 08.05.2013: Conference “Heimat-Region-Kultur” @ the Upper Austrian Archives in Linz
- 13.11.2013: Conference “Leben sammeln – Biographie und Wissenschaft @ the Archive of the Archdiocese Salzburg
- 16.13.2013: Conference “Quellen und Erschließung” @ the Archive of the Archdiocese Salzburg
- 21.05.2014: Final Conference Part 1 “Archivische Kooperation über Grenzen” @ the chapel Altötting
- 28.05.2014: Final Conference Part 2 “Menschen-Daten-Unendlichkeit @ archiepiscopal palace in Salzburg
- 13.06.2014: Final conference Part 3 “Religion-Quellen-Geschichte” @ the Upper Austrian Archives

Duration: 01.07.2012 – 30.06.2014

Lead: ICARUS

Project partners: Upper Austrian Regional Archives (AT), Archives of the Archdiocese Salzburg (AT), Archives of the Diocese Passau (DE)

Funding programme: European Territorial Cooperation Programme (ETC) “Gemeinsam grenzenlos gestalten INTERREG Bayern – Österreich 2007 – 2013

Website: www.bas-net.eu



4.2. Current projects

community as opportunity: the creative archives' and users' network

The EU-funded project “community as opportunity – the creative users' and archives' network” (co:op) will officially be inaugurated with a first Kick-Off Meeting at Břevnov Archabbey in Prague (CZ) on 27-29 April 2015.



THE CREATIVE
ARCHIVES' AND USERS'
NETWORK

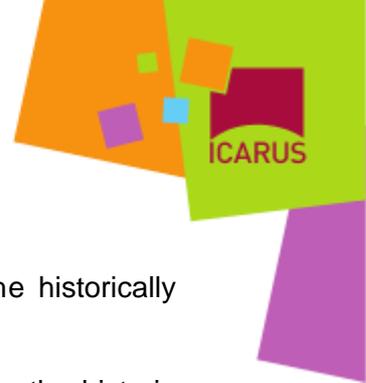
co:op is an international project comprised of 17 archival and scientific institutions from 12 European countries and aims at strengthening transnational cooperation between archives and their users. A variety of creative, pedagogical and didactic activities will further not only the safekeeping of our shared European history but even more explore this shared history of ours, lowering thresholds between institutions and user communities.

Detailed information on the project aims and the planned activities will be soon available on the project's homepage which is currently still under construction.

The Kick-Off Meeting will take place parallel to the international conference “Archival Cooperation and Community Building in the Digital Age”.

Click [here](#) for more information on the Kick-Off Meeting.

Duration: 01.12.2014 – 30.11.2018
Lead: Hessian State Archives in Marburg, Germany
Project partners: International Centre for Archival Research (ICARUS), National Archives of Hungary (MNL) HU, Budapest City Archives (BFL) HU, National Archives of the Czech Republic (NACR) CZ, Croatian State Archives (HDA) HR, Swedish National Archives (RA) SE, Finnish National Archives (NA) FI, National Archives of Estonia (NAE) EE, General Directorate of Archives Munich (GDA) DE, Archive of the Diocese of St. Pölten (DASP) AT, Historical Archives of Bizkaia (AHEB-BEHA) ES, Universidad Complutense de Madrid (UCM) ES, University of Naples Federico II (UNINA) IT, University Graz (UNI Graz) AT, University of Cologne (UCO) DE, Balkan Institute SANU (BISANU) RS
Funding programme: Creative Europe Programme, Category 2 – Cooperation Projects
Website: www.coop-project.eu



Archivum Rhenanum

Transnational network of digital historic sources: archives as memories of the historically grown landscape of the Upper Rhine.

The participating archives and further project partners intend to virtually reunite the historic memory of the Upper Rhine region and thereby overcome established barriers at all levels. This project aims at offering the general public and access to their “memory” by providing up-to-date explanations, consistent bilingualism (German and French) and new media (digitization, online offerings and services, bilingual communication platforms).

Duration: 2013 – 2015/6
Lead: City Archives Freiburg, Germany
Project partners: City Archives Speyer; Generallandesarchiv Karlsruhe (Germany), Archives departementales Haut-Rhin, Archives departementales Bas-Rhin (France)
Funding programme: Interreg 4a, Upper Rhine (up to 2015)
Website: www.archives.hypotheses.org
Portal: <http://www.port1.portal-archivum-rhenanum.eu>

5. Further activities

There are 2 projects ICARUS is currently involved in:

1. CIAp! Claustra Aperta: Project proposal submission within the EU Programme “Creative Europe”, submitted October 2014. The project has been rejected but an updated version of the project will be re-submitted in October 2015.
2. Menschen in Bewegung 1945 (eMOTION-1945), Project proposal submission within the Programme “Europe for Citizens”, strand 1 “European Remembrance”
3. Development of three possible projects to be submitted within the EU funding system: “Sustainable Urban Life”, “Mare Balticum”, “Autenticum”. The projects have been initiated within the ICARUS-Meeting #14 in Colmar (FR) and are being further developed at the ICARUS-Meeting #15 in Prague (CZ). It remains to be seen if and if so, which one(s) will be submitted to the EU.

5.1 Special announcements



March 2014: the **Hyppolit Holy Order in gold** was awarded to **Herbert Wurster** (Director of the Archives of the Diocese of Passau, DE).

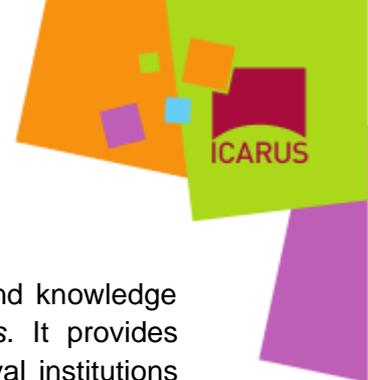
June 2014: **Marie Ryantová** and **Thomas Aigner** were awarded with the **Honorary Medal of Merits for Czech Archives**. Both were awarded with this high decoration by the Czech Ministry of the Interior in Prague. Marie Ryantová because of here activities as president of the Czech Archival Society and Thomas Aigner because of his long lasting activities in the field of digitization and linking of archives in Central Europe, in particular in the Czech Republic.



September 2014: **Antonella Ambrosio** (Vice president ICARUS) was awarded the **Honorary Citizenship of the city of Vitulano** (near Benevento, in South Italy) for her past and on-going research activities on the charters of the abbey S. Maria della Grotta of Vitulano.

February 2015: **István Kenyeres** (Director General of the Budapest City Archives) was nominated as a **Titular Professor at the Kodolányi János University of Applied Sciences** (KJU) in Székesfehérvár. After receiving the status of a Titular University Lecturer at the ELTE University in Budapest, this is the second big public acknowledgement of his didactic activities.





5.2 ICARUS magazine “insights”

In early 2015 ICARUS initiated a further activity to advance the teamwork and knowledge exchange between archives and their communities: the magazine *insights*. It provides information about the international archival community today, including archival institutions as well as the related user groups.

insights aims at shedding light on not only the host of institutions which make up the international network of ICARUS, but also the people in the ICARUS4all community. *insights* bridges and aggregates the experiences and knowledge of both spheres and strives to inform them of each other by closely cooperating with the archival community that consists of archival institutions and their users alike.

The cover story, interviews, project presentations, ICARUS partner presentations, scientific articles, news from the community, the periodic column on the topic of forgetting, collecting and organizing and, of course, the events' calendar span the multi-faceted arc across both worlds.

Conditions of purchase:

Membership in the Friends Association ICARUS4all entitles to an automatic free subscription. The magazine is issued bi-annually (April/October).



6. Friends Association ICARUS4all

The friends' association ICARUS4all was founded on 14 April 2014 as another main pillar of developing a financial security for ICARUS beyond its participation in funded projects.

Private persons now have the opportunity to support ICARUS and its platforms with a yearly membership fee either as full or supporting members:

Membership fees:

Full Members:	€ 35,00,- / year
Reduced:	€ 10,00,- / year
Supporting members:	min. € 300,- / year

Members of ICARUS4all are the people behind the network whose aims and activities of ICARUS are important to. The friends association is open for everyone who wants to contribute to sustainably and independently secure the services of ICARUS' digital archives and who wants to help to continuously further and develop new projects within ICARUS. Therefore members become the backbone to a sustainable hedging of ICARUS, the availabilities of its digital internet offerings and development of new projects.

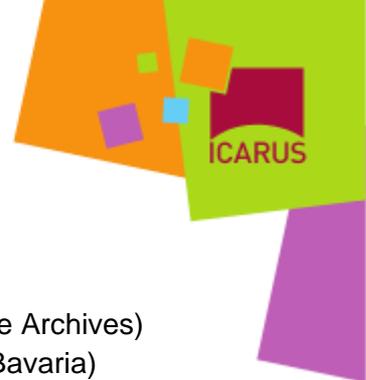
Vantages of the membership:

As special motivation to become part of ICARUS4all all members have the opportunity to look behind the scenes of European archives and research institutions at various events (excursions, presentations, round tables), will get the ICARUS magazine *insights* as well as regular newsletters for free and can actively co-shape ICARUS4all by introducing their propositions, suggestions and perspectives.

Management of ICARUS4all:

The management is incumbent upon the Executive Board, chaired by the President who is in charge of the ongoing business activities and acts as the Association's main representative. He is supported by two Vice-Presidents. The treasurer, the secretary and their proxies, as well as the co-opted members, complete the Board. The Executive Board was elected by the General Assembly on 7 May 2014 in the Upper Austrian Archives. Additionally to the Executive Board the Advisory Board serves as a consulting committee on matters related to scientific and economic issues and consists of representatives from important stakeholders of the European archival landscape.



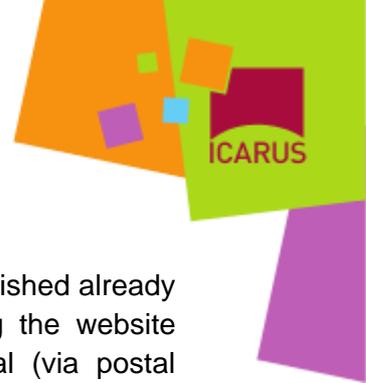


Executive Board

President:	Lorenz Mikoletzky (Former director general, Austrian State Archives)
Vicepresident:	Margit Ksoll-Marcon (Director general, State Archives of Bavaria)
Vicepresident:	Gerhart Marckhgott (Director, Upper Austrian State Archives)
Secretary:	Alexander Schatek (Project leader Topotheque)
Secretary deputy:	Cornelia Sulzbacher (Upper Austrian State Archives)
Treasurer:	Heidemarie Bachhofer (Diocesan Archives St. Pölten)
Treasurer deputy:	Rainer Hunger (Visualhistory.tv)
Auditor:	Herbert Wurster (Director, Archives of the Diocese of Passau)
Ex officio:	Thomas Aigner (Director, Diocesan Archives St. Pölten)
Coopted:	Willibald Rosner (Director, Lower Austrian State Archives), Manfred Tschaikner (Vorarlberg State Archives), Hubert Schopf (Salzburg State Archives)

Advisory Board (alphabetical order)

- Helmut Böhm (Association for research into East Bavarian History)
- Tomas Cernusak (Moravian State Archive; Association for regional historical studies Brno)
- Karl Fischer (Association for historical studies Vienna)
- Gerhard Floßmann (Lower Austrian „Bildungs-und Heimatwerk“)
- Georg Gaugusch (Heraldic-Genealogical Society Adler)
- Felix Gundacker (Gen Team)
- Elisabeth Kreuzwieser (Network of Upper Austrian Museums)
- Günter Ofner (Familia Austria)
- Wolfgang Pledl (Bavarian Association for preservation of regional history)
- Willibald Rosner (Director, Lower Austrian State Archives; Society for regional historical studies in Lower Austria)
- Christina Schmid (Society for regional studies and preservation of historical monuments Upper Austria)
- Hubert Schopf (State Archives Salzburg; Society for regional and historical studies Salzburg)
- Juraj Sedivy (Comenius University Bratislava)
- Michael Stephan (Director, City Archives Munich; Historical Association Upper Bavaria)
- Gerhard Tausche (Director, City Archive Landshut; Historical Association for Lower Bavaria)
- Manfred Wegele (Bavarian Association for family history, DAGV)
- Thomas Winkelbauer (Director, Austrian Institute of Historical Research)



Dissemination:

In order to increase the number of members, ICARUS4all planned and accomplished already parts of a dissemination plan including marketing actions like implementing the website 4all.icar-us.eu, printing folders/posters, distribution of the marketing material (via postal services, email, at events etc.), postings on social networks and websites, collaboration with other societies as well as lectures at various events. First events for members of ICARUS4all are planned for May and October 2015 (excursions to the Moravian Provincial Archives in Brno and the State Regional Archives in Třeboň).

Until April 2015 the friends association had 304 members. Further information as well as the application form can be found on the website <http://icar-us.eu/icarus4all>.

7. Events

All events (lectures, workshops, conferences etc.) can be viewed in our Event Calendar:

<http://icar-us.eu/events>

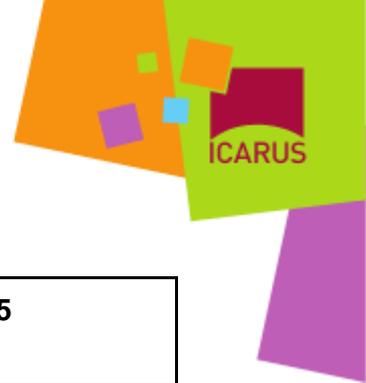
8. Press and Public Relation activities

In October 2014, a separate position for press and public relations was created in the ICARUS headquarter in Vienna, which was taken over by Dagmar Weidinger, former journalist for the Austrian daily “Wiener Zeitung”. The creation of a new work area took place within the context of the foundation of the ICARUS Friends Association ICARUS4all, which lead to the need to communicate ICARUS’ activities to a larger audience, as well as the starting point of a new EU-project (co:op) and the production of a biannual magazine (“insights”).

Between October 2014 and April 2015 four major events were communicated to the press through press releases: the Topotheque Day in St. Pölten (Nov. 7/8, 2014), the symposium on genealogy “Genealogische Quellen - Genealogie als Quelle” in St. Pölten (15 January 2015), the art historical symposium on St. Stephan’s “Herzogswerkstatt” in Vienna (February 26/27, 2015) and the international conference “Archival Cooperation and Community Building in the Digital Age” in Prague (27-29 April 2015). In order to attract media representatives to Prague the concept of a press journey, accompanied by a professional photographer, was developed.

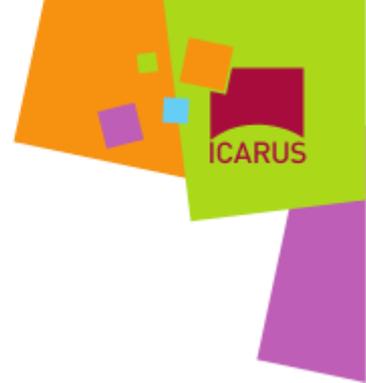
As a result, ICARUS’ activities appeared as well in Austrian newspapers, as on the radio and on television.

All recent media coverage as well as all press releases and press photographs were subsequently collected on the website, were a separate press area was created, which can be viewed under the following link: <http://icar-us.eu/pressebereich>



9. Web statistics

Websites Visitors	2012	2013	2014	2015
icar-us.eu	183.000	383.158	479.143	1.001.814
monasterium.net	344.000	166.479	192.237	21.839
mom-ca	47.000	61.362	58.272	73.484
matricula- online.eu	193.000	3.204.336	1.601.683	455.693
matricula-data				799.187



III. Attachment

Members

New members since the ICARUS-Meeting #13 in Copenhagen (June 2014) are marked in **bold**.

Albania

- Drejtoria e Përgjithshme e Arkivave (General Directorate of Albanian Archives)

Belgium

- National movements & Intermediary Structures in Europe (NISE)
- Archief-, Documentatie- & Onderzoekscentrum (Archive-, Documentation & Research Centre (ADV))

Bosnia and Herzegovina

- Arhiv Bosne i Hercegovine (Archives of Bosnia and Herzegovina)
- Arhiv Tuzlanskog Kantona (Archives of Canton Tuzla)
- Javna ustanova Historijski arhiv Sarajevo (The Historical Archives of Sarajevo)
- The Archives of the Republic of Srpska

Bulgaria

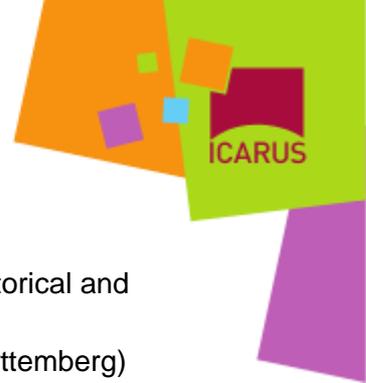
- Institute for Literature, Bulgarian Academy of Science
- ДЪРЖАВНА АГЕНЦИЯ "АРХИВИ" (Archives State Agency of Republic of Bulgaria)
- **Sofia University Library**

Denmark

- Statens Arkiver (Danish National Archives)
- Frederikshavn Stadsarkiv (City Archives Frederikshavn)
- Stadsarkivet for Frederikssund Kommune (City Archives of the Municipality Frederikssund)

Germany

- Archiv des Bistums Augsburg (Archives of the Diocese of Augsburg)
- Archiv des Bistums Passau (Archives of the Diocese of Passau)
- Archiv der evangelischen Kirche im Rheinland (Archives of the Protestant Church in the Rhineland)
- Bayerische Staatsbibliothek (Bavarian State Library)
- Bayerisches Hauptstaatsarchiv (State Archives of Bavaria)
- Bistumsarchiv Hildesheim (Archives of the Diocese of Hildesheim)
- Generaldirektion der Staatlichen Archive Bayerns (General Directorate of the State Archives of Bavaria)
- Hessisches Staatsarchiv Marburg (Hessian State Archives)



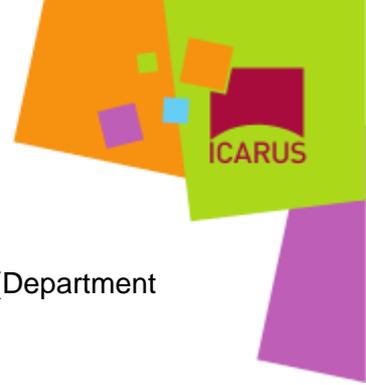
- Historisch-Kulturwissenschaftliche Informationsverarbeitung (Historical and Cultural Information Processing, University of Cologne)
- Landesarchiv Baden-Württemberg (State Archives of Baden-Württemberg)
- Landeskirchliches Archiv Kassel (Archives of the Regional Church of Kassel)
- Landeskirchliches Archiv Schwerin (Archives of the Regional Church of Schwerin)
- Ludwig-Maximilians-Universität, Historisches Seminar, Abt. Historische Grundwissenschaften und Historische Medienkunde (Ludwig-Maximilians-University, Department of History)
- Sächsisches Staatsarchiv (Saxon State Archives)
- Stadtarchiv Linz am Rhein (City Archives Linz on the Rhine)
- Spitalarchiv Regensburg (Archives of the Katharinenspitalstiftung Regensburg)
- Stadtarchiv Nürnberg (City Archives Nuremberg)
- Stadtarchiv Nordhausen (City Archives Nordhausen)
- Stadtarchiv Speyer (City Archives Speyer)
- Universitätsbibliothek Heidelberg (University Library Heidelberg)
- Zentralarchiv der Evangelischen Kirche der Pfalz (Protestantische Landeskirche) (Central Archives of the Protestant Church of Pfalz)
- Zentralarchiv der Evangelischen Kirche in Hessen und Nassau (Central Archives of the Protestant church of Hessen & Nassau)
- Universität Passau - Digital Humanities (University Passau - Digital Humanities)
- Universität Göttingen, Apparatus diplomaticus Gottingensis (Diplomatischer Apparat)
- Ruprecht-Karls-Universität Heidelberg, Universitätsarchiv (University Archives, Ruprecht-Karls-University Heidelberg)
- Archivverbund Bautzen Stadtarchiv - Staatsfilialarchiv / Archiwny Zwjazk Budyšin (Archival network Bautzen-City and State Archives)
- Cologne Centre for eHumanities (CCeH)
- Landesarchivverwaltung Rheinland-Pfalz/Landeshauptarchiv Koblenz (Administration of the Communal Archives Rheinland-Pfalz/Communal Archive Koblenz)
- **Staatsarchiv der Freien und Hansestadt Hamburg (State Archives of the Free and Hanseatic City of Hamburg)**
- **Verein für Computergenealogie e.V (Computer Genealogy Society)**

United Kingdom

- Swansea University

Estonia

- Rahvusarhiv (The National Archives of Estonia)



Finland

- Dipartimento di Lingua e Cultura Italiana dell'Università di Turku (Department of Italian Language and Culture at the University of Turku)
- Kansallisarkisto (The National Archives of Finland)
- **University of Jyväskylä (Jyväskylän Yliopisto, Kielelten Laitos, Romaaniset ja lassiset kielet)**

France

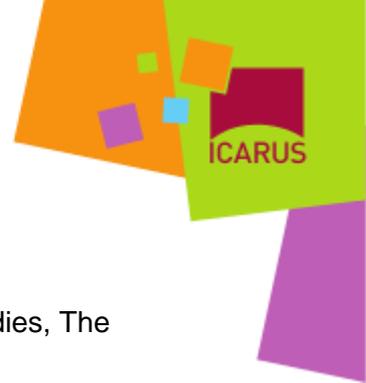
- Institut de Recherche et d'Histoire des Textes
- École nationale des chartes

Georgia

- The National Archives of the Ministry of Justice of Georgia
- **National Centre of Manuscripts**

Italy

- Associazione Nazionale Archivistica Italiana (ANAI) (Association of Italian Archives - ANAI)
- Archivio di Stato di Benevento (State Archives Benevento)
- Archivio di Stato di Cagliari (State Archives Cagliari)
- Archivio di Stato di Firenze (State Archives Florence)
- Archivio di Stato di Potenza (State Archives Potenza)
- Archivio di Stato di Napoli (State Archives Naples)
- Arcidiocesi di Reggio Calabria - Bova (Archdiocese of Reggio Calabria)
- Biblioteca Cathariniana del Seminario Arcivescovile Santa Caterina d'Allesandria (Library Cathariniana of the Archbishop's Seminary St. Catherine d'Allesandria)
- Scuola Normale Superiore di Pisa, Laboratorio LARTTE (The Scuola Normale Superiore of Pisa, laboratory LARTTE)
- La Società Napoletana di Storia Patria (The Neapolitan Society of National History)
- Università degli Studi di Napoli "Federico II", Laboratorio di Storia della Documentazione (University of Naples "Federico II", Department of History)
- Università degli Studi di Napoli L'Orientale (University of Naples L'Orientale)
- Università degli Studi di Roma "La Sapienza" (University of Rome "La Sapienza" - Department of Document Studies, Linguistics and Geography)
- Archivio di Stato di Bari (State Archives Bari)
- Archivio di Stato di Reggio Calabria (State Archives Reggio Calabria)
- **State Archives Catanzaro (Archivio di Stato di Catanzaro)**
- **Municipality of Vitulano**
- **Library of Vallicelliana (Biblioteca Vallicelliana)**



Canada

- Archival Studies, School of Library, Archival and Information Studies, The University of British Columbia
- The InterPARES Project, School of Library, Archival & Information Studies, The University of British Columbia
- Faculty of Information, University of Toronto

Kosovo

- Arkivi Shteteror i Kosoves (State Archives of Kosovo)

Croatia

- Hrvatski državni arhiv (Croatian National Archives)
- Državni arhiv u Pazinu (State Archives Pazin)
- Državni arhiv u Šibeniku (State Archives Šibenik)
- Državni arhiv u Splitu (State Archives Split)
- Državni arhiv u Zagrebu (State Archives Zagreb)
- Državni arhiv u Osijeku (State Archives Osijek)
- Filozofski fakultet Sveučilišta u Zagrebu (University of Zagreb, Faculty of Philosophy)
- Institute for quality and human resource development
- Sveučilište u Zadru (University of Zadar, Dep. of Information Sciences)
- Istarsko arhivističko društvo (The Istrian archival society - IAD)
- Državni arhiv u Zadru (State Archives Zadar)
- **National Archives in Dubrovnik (Državni arhiv u Dubrovniku)**
- **Museum of Slavonia (Muzeo Slavonide)**

Malta

- National Archives of Malta

Macedonia

- Државен Архив на Република Македонија (State Archives of the Republic of Macedonia)

Montenegro

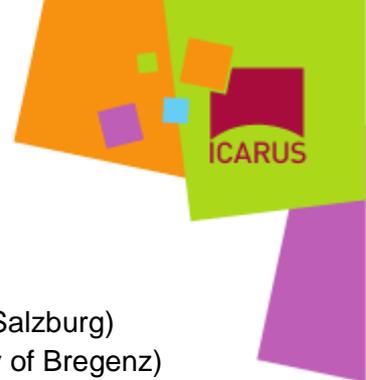
- Državni Arhiv Crne Gore (National Archives of Montenegro)
- NOTAR - Centre for the Preservation and presentation of Kotor's documentary heritage

The Netherlands

- Drents Archief (Archives Drents)

Norway

- The National Archives of Norway



Austria

- Archiv der Erzdiözese Salzburg (Archives of the Archdiocese of Salzburg)
- Archiv der Landeshauptstadt Bregenz (ALB) (Archives of the City of Bregenz)
- Archiv des Benediktinerstiftes Kremsmünster (Archives of the Benedictine monastery Kremsmünster)
- Archiv der Universität Wien (Archives of the University Vienna)
- Deutsch-Ordens Zentralarchiv (Central Archives of the Teutonic Order)
- Diözesanarchiv St. Pölten (Diocesan Archives St. Pölten)
- European Research Centre for Book and Paper Conservation-Restoration
- Gemeinearchiv Puppung (Community Archives Puppung)
- Institut für jüdische Geschichte Österreichs (The Austrian Institute of Historical Research)
- Institut für Österreichische Geschichtsforschung
- Klosterarchiv Puppung (Monastery Archives Puppung)
- Mittelhochdeutsche Begriffsdatenbank, Univ. Salzburg (Middle High German word database, University Salzburg)
- Niederösterreichisches Landesarchiv (Lower Austrian State Archives)
- Oberösterreichisches Landesarchiv (Upper Austrian State Archives)
- Österreichisches Staatsarchiv (Austrian State Archives)
- Salzburger Landesarchiv (State Archives Salzburg)
- Stadtarchiv Dornbirn (City Archives Dornbirn)
- Steiermärkisches Landesarchiv (Styrian State Archives)
- Vorarlberger Landesarchiv (State Archives Vorarlberg)
- AO Österreichisches Archäologisches Institut (Austrian Archeological Institute)
- Zentrum für Informationsmodellierung in den Geisteswissenschaften (ZIM:IG) an der Karl-Franzens-Universität Graz (Centre for Information Modelling - Austrian Centre for Digital Humanities, University Graz)
- Universitätsarchiv der Kunstuniversität Graz (University Archives of the Art University Graz)
- Kärntner Landesarchiv (State Archives of Carinthia)
- Institut für Geschichte, Universität Wien (Institute for History, University Vienna)
- **Archiv der Evangelischen Kirche in Österreich im Kirchenamt A.B., Abt. Matrikenwesen, Archivwesen, Bibliothek (Archives of the Protestant Church in Austria)**
- **Archiv und Bibliothek des Benediktinerstiftes Admont (Archives and library of the Benedictine monastery Admont)**

Poland

- Archiwum Diecezjalne w Kielcach (Diocesan Archives Kielce)
- Instytut Historyczny, Uniwersytet Wrocławski (Institute for History, University Wrocław)
- Archiwum Państwowe w Krakowie (State Archives in Krakow)



Portugal

- Centro de Estudos de História Religiosa - Universidad Católica Portuguesa (Study Center for Religious History- Portuguese Catholic University)

Romania

- Arhivele Naționale ale României (National Archives of Romania)
- Country Consistory of the Protestant Church A.B. in Romania
- Faculty of Archival Sciences of the "Alexandru Ioan Cuza" Academy

Sweden

- **Riksarkivet (Swedish National Archives)**

Switzerland

- Archiv des Klosters Einsiedeln (Archives of the monastery Einsiedeln)
- Bischöfliches Archiv St. Gallen (Archives of the bishopric St. Gallen)
- Rechtsquellenstiftung des Schweizerischen Juristenvereins (Foundation for Law Sources of the Swiss Lawyers Associatio)
- Stadtarchiv der Ortsbürgergemeinde St. Gallen (City Archives St. Gallen)
- Stiftsarchiv St. Gallen (Abbey Archives St. Gallen)
- AO Staatsarchiv des Kantons Zürich (State Archives of the Canton Zurich)
- Staatsarchiv St. Gallen (State Archives St. Gallen)

Serbia

- Arhiv Vojvodine Novi Sad / Архив Војводине (Archives of the Vojvodina in Novi Sad)
- Balkanološki Institut SANU (Srpske akademije nauka i umetnosti) (Balkan Institute of the Serbian Academy of Sciences and Arts - SANU)
- Istorijски arhiv Beograda (Historical Archives of Belgrade)
- **Centre for advanced medieval studies, Belgrade**
- **(Istorijски Arhiv Grada Novog Sada (Historical Archives of Novi Sad)**
- **Istorijски arhiv u Subotici (Historical Archives of Subotica)**

Slovakia

- Slovenský Národný Archív (Slovak National Archives)
- Univerzita Komenského v Bratislave (Comenius University in Bratislava)

Slovenia

- Arhiv Republike Slovenije (Slovenian State Archives)
- Pokrajinski arhiv Maribor (Regional Archives Maribor)
- Zgodovinski arhiv na Ptuju (Historical Archives Ptuj)
- Nadškofijski arhiv Maribor (Archdiocesan Archives Maribor)



Spain

- Archivo Historico Municipal de Escalona Toledo (Municipal historical archives of Escalona Toledo)
- Universidad Complutense de Madrid, Facultad de Geografía e Historia (University Complutense in Madrid, Faculty of Geography and History)
- Archivo de la Catedral de Cuenca (Archive of the Cathedral of Cuenca)
- Archivo Historico Eclesiastico de Bizkaia / Bizkaiko Elizaren Histori Artxiboa AHEB-BEHA (Archive of Ecclesiastical History in Bizkaia)

Czech Republic

- Archiv Pražského hradu (Archives of the Castle of Prague)
- Univerzita Jana Evangelisty Purkyně (Department of History, Faculty of Humanities)
- Filozofické fakulty Jihočeské univerzity v Českých Budějovicích (Institute of archival sciences and historical auxiliary sciences of the Faculty of Philosophy, University of South Bohemia in České Budějovice)
- Moravský zemský archiv v Brně (Moravian Provincial Archives in Brno)
- Národní Archiv v Praze (Czech National Archives)
- Národní múzeum (National Museum)
- Státní oblastní archiv v Plzni (Regional State Archives Pilsen)
- Státní oblastní archiv v Třeboni (Regional State Archives Třeboň)
- Ústav dějin UK a archiv UK- Univerzita Karlova v Praze (Institute for history and Archives of the Charles-University in Prague)
- Zemský archiv v Opavě (State Archives Opava)
- **Toledot - Centre for Jewish Genealogy**

Hungary

- Budapest Főváros Levéltára (City Archives Budapest)
- Győr-Moson-Sopron Megye Soproni Levéltára
- Magyar Nemzeti Levéltár (National Archives of Hungary)
- Tatabánya Megyei Jogú Város Levéltára (Tatabánya City Archive)
- Vas Megyei Levéltár (Archives Vas Megyei)
- Veszprémi Érseki és Főkapitányi Levéltár (Diocesan Archives Veszprem)

USA

- **UCLA - University of California, Los Angeles, Dept. of Information Studies**
- **Gesher Galicia, Inc**