



## General Assembly ICARUS-Meeting #19

**Date** 29 May 2017  
**Time** 11:00 – 12:30 am  
**Venue** The National Archives of Estonia, Nooruse 3, Tartu, Estonia

### Minutes

#### 1. Welcome

#### 2. Reports

##### 2.1 Members

Within the last year, 5 new members joined the ICARUS network:

1. Fondazione ilCartastorie (IT)
2. The Forensic Computational Geometry Laboratory at the IWR, Heidelberg University (DE)
3. Istorijski Arhiv Pozarevac (SRB)
4. APEF - Stichting Archives Portal Europe Foundation
5. ANAI - l'Associazione nazionale archivistica italiana

Additionally, ICARUS joined the APEF and ANAI.

##### 2.2 New projects

**Matricula**, the online portal to church registers on a cross-border and interdenominational basis, has been re-designed and updated technically by the Hungarian company “Arcanum” and with the help of the ICARUS4all community.

The most important improvements are:

- Additional holdings (Graz-Seckau, Hildesheim, Vienna AB, etc.)
- Much quicker loading times
- Clean URLs
- Search with topographic map
- Additional filter options

The **Topotheque** portal has also been re-designed and technically improved. The starting page now displays the most recent news and events and a map search approach has been installed.





At present (May 2017), there are 120 Topotheques online, most of them in Lower Austria (67), others in Upper Austria (28), Vienna (5), Styria (1) and Burgenland (2). Outside of Austria there are Topotheques in Bavaria (3), Czech Republic (3), Croatia (2), Italy (2), Romania (1), Estonia (3), Hungary (3), Spain (1).

### 2.3 Events

Since summer 2016, the ICARUS network organized a wide variety of (inter)national events. A detailed list can be found in the annual report 2016-2017 which is available as download on the ICARUS website (> [downloads](#)).

## 3. Financial report

### Income:

	2016	2015
General income	352.119,56	290.867,05
Interests	1,75	0,00

### Expenses:

Subcontracting	11.911,56	77.601,54
Staff costs	71.238,88	133.114,20
Depreciation	2.458,93	3.052,81
Project costs (co:op, pro domo, etc.)	204.961,29	29.947,08
Interests and bank	580,75	924,59

**Difference: +60.969,46 +40.075,55**

The plus hides the fact, that it is needed to finance the year 2017, when no co:op funding is to be expected. Therefore, the financial situation can be stated as stable, but there is not much space to move financially. The main issue of ICARUS in terms of funding is still a strong basic funding independently from project grants. Therefore, it is absolutely necessary to find ways to establish a continuous funding by its members, too.

## 4. Report of controlling

The controllers verified the financial report and the Executive Board was discharged unanimously (1 neutral vote).





## 5. Membership fees:

### 5.1 Update

Currently, the ICARUS members are categorized as follows:

- Category A: 119
- Category B: 29
- Category C: 5 (already approved by the Executive Board)
- Extraordinary members: 9
- Undecided: 21

### 5.2 Possible raise of membership fees

In order to give ICARUS a financially stable basis, independent from EU funds, a new membership fee model had been proposed and sent out to the ICARUS members prior to the General Assembly. The Executive Board amended the proposal slightly before presenting it within the General Assembly (amendments marked in **bold**):

#### *Category A*

**Payment of an annual sum, fixed by the General Assembly (currently 100 EUR).** In the event of a financial profit from participating in an ICARUS supervised project (funded by public or private sources, 5% of the funding are to be conveyed to ICARUS. **In case an ICARUS member participates in an ICARUS supervised project, the obligation to pay the annual sum (currently 100 EUR) will be suspended for the time the project is running.** Partner networks are freed from any membership fee payment as long as the same applies for ICARUS.

#### *Category B*

Payment of an annual sum, fixed by the General Assembly (**currently 500 EUR**). In exceptional cases a reduction may be solicited. The respective decision will be made by the Executive Board.

#### *Category C*

Provision of efficiency maintaining the infrastructure (project management, secretary, IT management) and origination of a real surplus value. The adjudication of this category must be authorised by the Board.

The new membership model has been accepted unanimously (1 neutral vote).



## 6. ICARUS4all – Friends Association

Currently, ICARUS4all counts 506 full members and 7 corporate partners. In 2016 the first companies market was successfully launched on 19 October at the ICARUS-Meeting #18 at the Budapest City Archives (HU).

Also in 2016, the Friends Association ICARUS4all organised one full-day excursion to the Bavarian Main State Archive in Munich (DE) on 11 Mai 2016. It was combined with the Council for the Executive and Advisory Board. This activity was attended by 30 persons. It was financed within „co:op – the creative archives and user’s network“, in cooperation with ICARUS4all and the Bavarian Main State Archive.

On 17 September 2016 we invited our members to join the „late summer fair“ under the motto „Bring your history!“ at the Archive of the Diocese Passau (DE). The half-day event gave insight to the archive itself and gave the members the chance to discuss questions concerning the relationship of archives and users and how to benefit from each other’s research experiences. This activity was attended by 45 persons. The programme included a speech about the archive, a guided tour and two interactive parts. The activity was financed within „co:op – the creative archives and user’s network“ in cooperation with ICARUS4all, the Archive of the Diocese Passau (DE) and the Hessian State Archives (DE).

The General Assembly took place on 14 November 2016 at the Diocesan Archive St. Pölten (AT). This activity was organised by ICARUS4all, together with the Diocesan Archive St. Pölten. This activity was attended by 27 persons. One main part was the discussion of topics that were an outcome of the interactive parts at the late summer party.

A detailed report is available in the ICARUS annual report 2016-2017 (> [downloads](#)).

## 7. Election of new Executive Board members

The proposal of the new Executive Board has been accepted unanimously (1 neutral vote):

### *President*

- Thomas Aigner (Archives of the Diocese of St. Pölten, AT)

### *Vice presidents*

- Vlatka Lemić (ICARUS HRVATSKA, HR)
- Antonella Ambrosio (University of Naples "Federico II", Department of History, IT)

### *Treasurer*

- Herbert W. Wurster (Archives of the Diocese of Passau, DE)





#### *Treasurer Deputy*

- Žarko Vujošević (Balkan Institute of the Serbian Academy of Sciences and Arts, RS)

#### *Secretary*

- Martina Bolom-Kotari (University of Hradec Králové - Philosophical Faculty, CZ)

#### *Secretary Deputy*

- Francesco Roberg (Hessian State Archives in Marburg, DE)

#### *Administrator*

- Karl Heinz (ICARUS)

#### *Co-opted members (in alphabetical order)*

- Tomi Ahoranta (National Archives of Finland, FI)
- Peer Boselie (Stichting De Domijnen, NL)
- Ladislav Dobrica (National Archives of Croatia, HR)
- István Kenyeres (Budapest City Archives, HU)
- Birgit Kibal (National Archives of Estonia, EE)
- Adelheid Krahl (Institute for History, University Vienna, AT)
- Jitka Křečková (Czech National Archives, CZ)
- Maria Larsson Östergren (Swedish National Archives, SE)
- Andreas Nestl (State Archives of Bavaria, DE)
- Codruța Mihailovici (National Archives of Romania, RO)
- Alena Pazderova (Czech National Archives, CZ)
- Monika Pékova (Slovak National Archives, SK)
- Hannelore Putz (Archives of the Diocese of Passau, DE)
- Radoslav Ragač (Ministry of Culture, SK)
- Csaba Reisz (National Archive of Hungary, HU)
- José Rocha (CEHR - Centro de Estudos de História Religiosa, Universidade Católica Portuguesa, PT)
- Manuel Salamanca (University Complutense in Madrid, ES)
- Thomas Scharf-Wrede (Archives of the Diocese of Hildesheim, DE)
- Dominique Stutzmann (Institut de Recherche et d'Histoire des Textes, FR)
- Przemysław Wiszewski (Institute for History, University Wrocław, PL)

#### *Controller:*

- Patricia Engel (Danube University Krems, AT)
- Artur Dirmeier (Archive of the St. Catherine Hospital Foundation, DE)

### **8. Any other business**

No further business.

Minutes: Kerstin Muff (ICARUS)  
on behalf of Tomas Cernusak, secretary

