Overall Schedule

Monday, Nov. 21st	Tuesday, Nov. 22nd	Wednesday, Nov. 23rd
	09:00 ICARUS-Meeting of the Board *(Members of the Board only)*	**09:30 Guided tour: Marburg castle incl. casemates** Meeting point: Hessian State Archives
		09:30 Further discussions resulting from work groups Hessian State Archives
	10:00 ICARUS-Plenum (see Agenda for details)	
		12:00 End
	12:30 Lunch Break	
	14:00 Guided tour: Hessian State Archives, **Work groups:** - **Cadastral Maps** - **Matricula**	
15:30 ENArC-Meeting *(ENArC-project partners only)* Hessian State Archives	**16:00 Work groups:** - **Monasterium/Didactics** - **ICARUSnet** - **Further discussions resulting from project market or other recent projects**	
18:30 Soccer match University Stadium, Jahnstraße 12 (outdoors!)		
	19:00 Reception ("goose dinner") Hotel "Zur Sonne", Marburg, Markt 14	
approx. 20:00 Get-together and dinner Hessian State Archives		

Education and Culture DG
Culture Programme

ENArC

Programme

Venue: Hessian State Archive Marburg, http://www.staatsarchiv-marburg.hessen.de/
(Hessisches Staatsarchiv Marburg, Friedrichsplatz 15, D-35037 Marburg)

Monday, November 21st, 2011

15:30-18:00	ENArC-Meeting (*ENArC-project partners only*)
18:30-20:00	Soccer Match Location: University Stadium, Jahnstraße 12 (outdoors!)
approx. 20:00	Get-together and Dinner Location: Hessian State Archive Marburg

Tuesday, November 22nd, 2011

9.00-9.45	ICARUS - Meeting of the Board (*Members of the Board only*)
10.00-12.30	ICARUS-Plenum: Introduction and reports (see agenda) Members' Area: introduction of new members (see agenda) Project Market: exchange of new project ideas (see agenda)
14:00-15:30	Guided tour: Hessian State Archives Marburg
14:00-16:00	Work groups: - Cadastral Maps (work group leader: András Sipos siposa@bparchiv.hu) - Matricula (work group leader: Herbert Wurster Herbert.Dr.Wurster@bistum-passau.de)
16:00-18:00	Work groups: - Monasterium/Didactics (work group leader: Antonella Ambrosio antonella.ambrosio@unina.it) - ICARUSnet (work group leader: Vlatka Lemić vlemic@arhiv.hr) - Further discussions resulting from project market or other recent projects
19:00	Reception ("goose dinner") Location: Hotel "Zur Sonne", Marburg, Markt 14, 35037 Marburg

Wednesday, November 23rd, 2011

Morning:	- Guided tour: Marburg castle incl. casemates Meeting point: Hessian State Archive, entrance hall - Further discussions resulting from work groups

ICARUS-Plenum, Agenda

1. Welcoming by the Hosts

2. Reports

2.1. General
2.2. Past events
2.3. New members
2.4. Project applications
- APEX (Archives Portal Europe)
- Orient meets occident (EU-Culture)
- CrArC (ETC Austria-Slovakia)
2.5. ICARUS – Mobility Programmes (Personnel exchange, Travel grant)

3. Specific areas

3.1. Monasterium
3.2. Didactics
3.3. Matricula
3.4. Cadastral Maps
3.5. ICARUSNet
3.6. Education

4. Members' area – short introductions by new members

4.1. Luc **Boeva** (NISE-National movements & intermediary structures in Europe)
4.2. Francesca **Klein** (State Archive of Florence)
4.3. Codruta **Mihailovici** (National Archives of Romania)
4.4. Dominique **Stutzmann/**Sébastien **Barret** (Institut de Recherche et d' Histoire des Textes (IRHT)
4.5. Ludmila **Sulitková** (Univerzita Jana Evangelisty Purkyně, Dep. of History)
4.6. Maria **Terzieva** (State Archives Agency Bulgaria)
4.7 Žarko **Vujošević** (Institute for Balkan Studies of the Serbian Academy of Sciences)

5. Project market

Present your project idea – and find partners and funding opportunities!
5.1. Maria **Terzieva** (State Archives Agency Bulgaria) - *Digitization of documents of World War*
5.2. Nina **Gagova** (Institute of Literature, Bulgarian Academy of Sciences) - *The Private Religious Foundations of Rulers and Aristocracy in Medieval South-Slavic Countries as Centers of Religious Life and Manuscript Production (XIII-XV C.).*

…. and anybody else who has got an idea ;-)

Work Group "Cadastral Maps"

(Chair: András Sipos)

Marburg 22.11.2011. 16.00 – 18.00

Based on the uniform cadastral survey in the Habsburg Monarchy in the 18th – 19th centuries great amounts of documents including cadastral maps have been created. Those documents are preserved in archives and institutions of 12 European countries: Austria, Croatia, Czech Republic, Hungary, Italy, Montenegro, Poland, Romania, Serbia, Slovak Republic, Slovenia, and Ukraine.

The uniform character of cadastral documents provides an ideal base for international archival cooperation projects aiming at mass digitization and GIS-based internet-publication of these maps and connected records, also responding to the increasing international interest regarding historical maps and connection of archival data to topographical coordinates using GIS systems.

Creation of a "Cadastral Maps Network" of the interested members of
ICARUS was initiated at the ICARUS-Meeting in Poznań, June 2011. Our aim is to build up a framework which can promote effective future cooperation in this field.

Conlusion of the workshop meeting was, that the working programme of 2011/2012 should concentrate on the necessary preparatory phases to draft an international project for standardised mass digitisation and online publication of cadastral documents:

- Systematic collection and assessment of information relating to cadastral documents;
- Creation of an on-line platform to share knowledge and ideas;
- To encourage and facilitate keeping contact between people and institutions who/which are interested;
- Organization of a working group which can work out a projec proposal.

The first step is to work out a **Cadastral Map Questionnaire** inquiring the type, quantitity, accessibility, physical condition, legal condition and other relevant data of cadastral documents preserved in the archives. The main task of the next meeting in Marburg should be to discuss the draft of this Questionnaire. If we can finalize it as a result of the meeting, all ICARUS members would be kindly asked to fill it out during the next three months.

Agenda

1. Welcome and introduction
2. Presentation of the draft of a Cadastral Map Questionnaire
3. Discussion
4. Presentation of the Cadastral Maps Section of the ICARUS website
5. Other activities
6. Conclusion

Contact:
András Sipos (Budapest Főváros Levéltára) *siposa@bparchiv.hu*
Caroline Maximoff (ICARUS) *caroline.maximoff@icar-us.eu*

Work Group "Didactics"
(Chair: Antonella Ambrosio)

The workshop will take place in the Hessian State Archiv Marburg, in November 22 (16.30-18.30) and will follow this schedule:

- Greetings and Introduction (Antonella Ambrosio);

- Discussion (Working Group Members).

Which are the aims of the *Didactics* Group within the ENArC project?

The group aims to promote and organize learning activities for university students and young recent graduates. Such activities regard Diplomatics, Paleography and generally the use of historical sources. They are always supported by digital technologies particularly by the website Monasterium.net and EditMOM tool.

The learning activities aim to encourage in the involved people (both students and teachers) the physical mobility within Europe and also the remote communication, in order to set up a worthwhile interchange of competence and experience.

Who can take part in the *Didactics* Group?

Any teacher, researcher, scholar interested in the above said subjects and working at the universities and cultural institutions both participating in the ENArC project and universities and cultural institutions external to ENArC can take part in the group. Adhering to ICARus is anyway recommended.

The participation by people who are not teachers but work for ICARUS and are particularly interested in learning activities will be very liked.

How entering *Didactics* Group?

You will take part in the group after filling in the application form and sending it back at: antonella.ambrosio@unina.it.

How do contacts take place within *Didactics* Group?

Contacts can take place in remote both through mails, Skype or any other means of communication, and by meeting every six months at the workshop within Icarus meeting. A website (under construction) will be a further reference to the group.

Which are the funds the *Didactics* Group have got?

The Group have got a specific fund within the ENArC project set for its activities to be held in collaboration with and coherently with the aims of UNINA within ENArC. External co-financings and ideas to find other funds are welcomed of course.

Who is in charge of organizing the *Didactics* Group activities?

The logistics and the activities organization are in charge of the ENArC working group at the UNINA Department for Historical Disciplines. Antonella Ambrosio is the coordinator. The ENArC working group is open to other members collaboration.

How can a member of the *Didactics* Group positively take part in the activities?

The first activities of the group are ongoing at UNINA within the ENArC project (see the alleged file). Every member can both decide to take part in the ongoing activities as you will prefer and specify in the application form [in attachment] and propose new activities. Proposals will be discussed and approved within the workshop.

Work Group "Matricula – Population registers"
(Chair: Herbert Wurster)

Sacramental registers have become another major field of activity of ICARUS and its international archival community. At present, the portal „matricula-online.eu" provides access to approx. 3 million images of sacramental registers. A very great and rapidly increasing number of researchers are using this facility.

Therefore it seems appropriate to establish within the ICARUS community a committee dealing with „Population registers". I would like to inform you about this new idea and hereby invite you to join this new committee, if your are active or interested in this field.

A first meeting will be held during the next ICARUS meeting at Marburg, Germany, November 21st-23rd, 2011.

The meeting will be Tuesday, Nov 22nd from 2-4 pm.

Within this meeting we will also have a very special guest with us, István Kecskemeti from the Finish National Archives, who is going to share his experience in the field of indexing and editing register books by involving external volunteers with us. For several years now, Finish National Archives have been committed to a very impressive project, in which approx. 7 million files have so far been edited. Don´t miss the opportunity to get to know this great project.

Work Group "ICARUSnet"
(icarusnet.arhiv.hr)
(Chair: Vlatka Lemić)

What is ICARUS.net?

ICARUS.net is an archival portal developed by ICARUS in the framework of the European Network on Archival Cooperation (ENArC-project). The system enables permanent online access to all data regarding archival records kept in different institutions which are members of the ICARUS network – archives, institutes and universities – all across Europe. ICARUS.net is a favorable possibility for archives of all sizes to position themselves in the digital world

Through the ICARUS.net database the European archival heritage becomes searchable, and the holdings of various institutions from more than 20 countries become visible to everybody, while the unique documents and other precious archival resources are kept in safeguarded storages in order to preserve our past for the future.

In ICARUS.net both knowledge and resources are focused in order to develop infrastructure for the integration and exchange of data among institutions that keep archival records and provide online access for documents, totally independent of the limitations of time and space.

Everybody is invited to take the opportunity and to join ICARUS.net in its goal to enable fast and simple research, and to distribute the available archival content.

ICARUS.net - the general functionalities

- Adding, editing and deleting data
- Changing data ownership
- Arranging records within a hierarchical structure
- Record status editing
- Statistics, printouts and reports
- Editing user data
- Managing user requests
- Access to using instructions

ICARUS.net – the advantages

- Standardization and raising quality of archival services
- Facilitated access, integration and exchange of data
- Using accessible and tested technologies
- Modularity, scalability and simple upgrading
- Simple and quick customization of structure and content
- Possibility of integration with other program solutions
- Assured expert assistance and user education
- Continuous maintaining and upgrading of the program solution
- User-friendly handling

ICARUS-net – the structure

ICARUS-net is created on modular basis which enables the design and implementation of particular modules as separate projects in a relatively short period of time and their continuous integration into the unique information system. Advantages of such solution are the creation of an integrated base and a unique system of data protection with minimal costs.

ICARUS.net consists of two parts: the open section is for the external users who want to search the database and the catalogues and use other offered services, whereas and the protected area is designated for the archivists and employees of other archival institutions, where all professional-business processes that define processing and management of archival material are taking place.

ICARUS.net – the databases

ICARUS.net - Public – this database contains is read-only records for the external users and is optimized for fast searching and records retrieval. The records in this public area are daily replicated from the Master-database. The access to the Master database is well protected and data can be available to public while being edited in the Master database.

ICARUS.net - Master – this database contains records that originate from descriptions of archival and current records, their creators and holders, special types of archival material, archival documentation, lists and registers and all other data related to business processes management in archives.

ICARUS.net - Content – this database contains records which are not directly related to archival records, but are useful to administrate and facilitate work within ICARUS.net. It contains elements that can be found on external web pages, professional topics, archival forum and advices, help files etc.

ICARUS.net - History – this database contains all changes made in the data-units (editing, updating, deleting etc). Every change of data is recorded i.e. who changed the record, when was the record changed and what data content has been changed.

ICARUS.net – How to join

If you want to participate and to provide ICARUS.net with archival data, please contact us and get your password.