

Annual Report 2013 / 2014

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- 1. Members**

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I. Administration

1. Members

In June 2014 ICARUS counts **160** full and **7** associated members from 30 European countries (AL, AT, BIH, BE, BG, CH, CZ, DE, DK, EE, FR, GE, HR, HU, IT, Kosovo, ME, MK, MT, N, NL, P, PL, RB, RO, RS, SF, SI, SK, UK) and Canada.

Please see the list of members enclosed in the attachment at the end of the report.

2. Office and Guestroom

The guest room in the office premises (Erdberger Laende 6/7 in 1030 Vienna) may be used as overnight accommodation upon prior reservation by ICARUS members as well as scientists doing research in Vienna for free. Requests should be forwarded to Kerstin Muff (kerstin.muff@icar-us.eu) who is in charge of reservations and guest services.

Guests in 2013/14:

- Žarko Vujošević, Institute for Balkan Studies, Serbian Academy of Sciences and Arts (RS)
- Herbert Wurster, Archive of the Diocese of Passau (DE)

Further guests are always welcome!

3. Financing

As the ICARUS membership is free of charge, the association is funded through public aid and project contributions. Due to the project ENArC the financing of the association's infrastructure (staff, office) is secured until April 2015.

In order to financially secure ICARUS' infrastructure beyond the project's lifetime, it has been decided to introduce member fees. A survey amongst the ICARUS members has resulted in and been validated by the Board at the General Assembly on 17.06.2014 in Copenhagen as follows:

- In the event of obtaining a financial benefit through the participation in an ICARUS supervised project, 5% of the funding sum must be conveyed to ICARUS. The ICARUS membership will de facto remain free.
- Payment of a yearly membership fee of ... per year. Members that participate in funded projects do NOT have to pay 5% of the funding sum.

4. Personnel

By means of several project grants such as ENArC, CrArC, Men and Books and APEx we are enabled to hire the personnel needed to carry out our activities. The current staff includes:

Karl Heinz: since 01.11.2010

Florian Horn: 01.04.2012 - 28.02.2015

Sebastian Aigner: 01.12.2012 - 02.04.2014

Kerstin Muff: since 01.03.2012

Daniel Jeller: 01.03.2012 - 28.02.2015

Corinna Ziegler: 01.02.2012 - 30.04.2015

Andreas Braunauer: 01.03.2012 - 31.08.2014

Johannes Leitner: 01.09.2012 - 30.06.2014

Ingeborg Jamek-Leitner: 01.03.2013 - 12.05.2015

Karl Maurer: 01.04.2013 - 30.06.2014

Olga Daxbäck: 22.04.2014 – 30.06.2014

Günther Katzler: 01.07.2013 – 31.08.2013

Günther Katzler: 01.10.2013 – 30.11.2013

Caroline Maximoff: since February 2014

II. Activities

1. Digitization (in cooperation with IEEkQ)

03.07.-27.07.2013	Chorherrenstift Wilten / AT	3330	9094
05.08.-24.09.2013	Kärntner Landesarchiv / AT	3149	6422
07.10.-13.10.2013	Bistum Passau / DE	474	1031
14.10.-31.10.2013	Universität Göttingen / DE	1559	3861
11.11.2013-06.04.2014	Staatsarchiv Ludwigsburg / DE	4648	11111
07.01.-22.01.2014	Landesarchiv Koblenz / DE	931	1961
07.04.-14.04.2014	Stadarchiv/Museum Ybbs / AT	417	1079
22.04.-18.06.2014	Landesarchiv NÖ / AT	2392	5887
Gesamt		16900	40446

2. Monasterium

In June 2014 553650 charters are available online via Monasterium.net, 298154 linked with digital images. In the observed period (June 2013 - June 2014) the following fonds and collections had been added to the database:

Collections:

In cooperation with Google in the year 2013 not less than 137 printed charters' editions have been digitised, prepared by OCR and presented in the collection-section of Monasterium.net. All together more than 100.000 pages.

New contributions consisting of digital images of original charters are:

Serbian royal charters in Hungarian Archives (1411-1481)	23 charters
Archivio Virtuale dell'Abbazia di S. Maria della Grotta (1004-1199)	93 charters

Fonds:

AT

Diözesanarchiv Graz-Seckau (1202-1651)	884 charters
Kärntner Landesarchiv (878-1500)	3158 charters

CZ

Státní oblastní archiv v Praze	481 charters
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DE

Georg-August-Universität Göttingen, Bestand Brondolo (1218-1257)	16
charters	
State Archive Marburg, Reichsabtei Hersfeld (Urk. 56) (773-1743)	2432
charters	
Stadtarchiv Würzburg (975-1801)	7323 charters

ES

Archivo Histórico Nacional	Monasterio de San Salvador de Sobrado de Trives (1139-1386)	14 charters
	Monasterio San Pedro Rocas (1007-1486)	26
charters		
	Monasterio de Santa María de Oseira (1025-1590)	922 charters
	Monasterio Santa Maria Melon (963-1717)	905 charters
	Monasterio Santa Maria Montederramo (1124-1508)	491 charters
	Monasterio Santa Maria Ribeira (1093-1400)	13 charters
	Monasterio Santa Maria San Clodio (1096-1222)	3 charters
	Monasterio Santo Estevo (921-1686)	71 charters
	Monasterio de Santa Comba de Naves (Orense) (1155-1436)	31 charters

EE

EE-Rahvusarhiiv	1573 charters
Tallinna Linnaarhiiv	1535 charters
Ajaloomuuseum	386 charters

RO

Arhivele Naționale ale României	Colecția Peceți (1439-1641)	317 charters
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RS

Arhiv Vojvodine	51 charters
Together	20748 charters

3. Matricula

ICARUS coordinates on behalf of the St. Pölten Episcopal Archive the platform for church registers www.matricula-online.eu.

Within last year the following activities had been carried out:

In the Archdiocese of Vienna, the registers of all 266 parish of the "Weinviertel" are online by now. The digitizing of the parish registers of the city of Vienna has been started and by the end of June 2014 the registers of 32 parishes are online.

As a new country Poland joined the Matricula Portal with the first two parishes from the State Archive of Wrocław.

In the observed period the registers of the Upper Austrian State Archive in Linz has been relaunched.

For the bishopric of Passau a new online database is available via the genteam portal (<http://www.genteam.at>), containing more than 2 million records; from 15th January till end of May 2014 450.000 hits from app. 8.000-9.000 users have been registered.

The number of monthly users is furthermore stable at approx. 50.000 per month.

4. EU-funded projects

a) "EUROPEAN NETWORK ON ARCHIVAL COOPERATION" (ENArC) (Culture Programme 2007 - 2013)

The first interim report to the European Commission in May 2012 was successfully evaluated and accepted. The second pre-financing payment was followed shortly after.

Due to administrative reasons – especially to get a better overview over the costs incurred by each one of the 14 project partners – a further financial interim report covering the period from March to December 2012 for internal purposes was agreed. All participating institutions had been invited to send their documentation material (i.e. invoices, timesheets, payrolls, contracts etc.) in time so that it could be analyzed till the upcoming ENArC-Meeting in Dublin in June 2013. In Dublin some problems and questions concerning the financial interim report could be clarified.

The next official financial and progress report to the EU was due to October 2013 including the activities and expenses from March 2012 to August 2013. This second interim report was successfully evaluated and accepted. Thereupon the third pre financing payment was released.

Within the Events section of this report you can find a detailed list of activities, lectures, conferences and meetings that have been organized by ICARUS in cooperation with the ENArC partners.

b) "MEN AND BOOKS – for a risk-free use of the European written cultural heritage" (Culture Programme 2007-2013)

Background: Book and paper conservators and archivists all over Europe have a big common unsolved problem: mould. Mould destroys our cultural heritage. Especially books and charters in archives, being unique by nature and thus extremely valuable for our understanding of Europe's past are very much at risk to be lost due to microorganisms: Firstly because there are fungi, that particularly attack and destroy paper and parchment; secondly because archival material is stored en masse and is comparatively rarely moved – therefore infestation often stays undiscovered for a long time until it is so vast, that it cannot be overseen. Mouldy material is a serious health hazard for men, both archivists and readers, as most of the spores cause dangerous illnesses. Today still many charters and books are disinfected with toxic measures.

The project wants to find a solution to exterminate mould with a substance and method harmless for men and books. This is beneficial for all European users of archival material. The Archives of the Protestant Parish of the Holy Trinity in Swidnica (PL) houses about 12000 manuscripts, prints, bound books and loose archival material. This archival material is

complete without any losses from 1652 until today. These highly valuable sources for the history of Protestantism were chosen as a representative material. The material is certainly of interest for all European citizens which are interested in their history.

From the material point the various writing materials, leathers, parchment and paper in this archive are found in almost any historic collection in Europe, promising significant results useful for any other institution in Europe and around the world.

In total this project cannot be realized without a substantial interdisciplinary, international dialogue. By combining art and culture, history and science and health- topics the project clearly is more than its parts.

The first event in the project was a kick-off-meeting of all project partners in Horn/AT, from 9th - 10th May 2012, introducing all partners and their roles in the project, sharing information on administrative and financial issues and planning the next steps.

The second project meeting took place at the Charles University in Prague on 01 May 2013. The main aim of the conference was to present the findings of recent research on Silesian Protestantism and preservation of its cultural heritage and discuss these with the Czech and international academic public. The results can be viewed under www.menandbooks.icar-us.eu/2nd-partner-meeting-in-prague-cz

The closing conference of the project "Men and Books: From microorganisms to megaorganisms" took place from 28.04. – 01.05.2014 in St. Pölten (AT). In addition to the partner reports at the conference, the event was expanded by international experts presenting their knowledge on book and paper conservation, poster presentations and an excursion to Altenburg, Krems an der Donau and Göttweig. Details can be found here: <http://menandbooks.icar-us.eu/men-and-books-final-conference/>

ICARUS is in charge of overseeing the administrative issues of the project and currently working on the final financial report.

Project Partners: University of Natural Resources and Life Sciences- Coordinator/AT, Protestant Parish of the Holy Trinity in Świdnica/PL, European Research Center for Book & Paper Conservation- Restoration/AT, Charles-University Prague/CZ, ICARUS, Technical University Graz/AT

Associated partners (and subcontractors): Austrian National Library/AT, Polish Academy of Sciences/PL-AT, Camberwell College/GB; (Umweltbundesamt/AT, Horner Werkstätten/AT, University of Wrocław/PL, Ossolineum Wrocław/PL, Central Institute for Conservation of Archival and Library Heritage/IT)

Duration: 1st May 2012 – 30th April 2014

c) APEx project (ICT-PSP)

As of March 1st, 2012 ICARUS is partner in the Archives Portal Europe network of excellence - APEx – project. It is an European-based Best Practice Network project aiming at expanding,

enriching, enhancing and sustaining the Archives Portal Europe. APEx is the joint effort of the already participating European archives and those archival institutions yet to become partners which are expanding the Archives Portal Europe and gets the archival landscape in shape for the quickly advancing digital future of our society.

APEx – the Archives Portal Europe network of excellence – is the framework for European archives to collaborate for wider and enhanced accessibility of their content on the web. It continues the work of the APEnet project (2009–2012) in which 19 European national archives and Europeana established and released the Archives Portal Europe. With the continued expansion and enhancement of the Archives Portal Europe – in terms of participating countries and institutions, plus available content and services – APEx will contribute to the development of a coherent digital infrastructure which opens up the portal to our common cultural heritage of archives, equally accessible for citizens, researchers, businesses and governments alike.

Funded and supported by the European Commission within the framework of the Information and Technology Policy Support Programme (ICT-PSP), APEx runs from March 2012 until February 2015.

ICARUS is actively contributing to the Work Package 5 – Tools & Support, WP 6 – Usability & Web 2.0 and WP 7 – Dissemination & Training and WP 8 - Sustainability.

The table below gives you an overview of the specific tasks ICARUS has been involved with within the APEx project:

WP	Task	Objectives	Results
5		<ol style="list-style-type: none"> 1. Preparations for and attendance at the Kick-Off Meeting 2. Support for the following institutions AT-KLA, AT-WStLA, AT-OeStA, Familysearch, AT-OeStA, AT-DASP in regards of data import and maintenance. 3. Support of Augias regarding APE export facilities for Augias-Archiv/Findbuch.net 4. Support of the Austrian, Slovak and Czech CMs in data import/maintenance 5. Preparation and attendance of the CM Meeting in Madrid 	<ul style="list-style-type: none"> • Skype Conferences • Start of the translation of the DPT-Manual • Setup of the local developing environment (SVN-Access, Redmine) for taking part in the DPT / Dashboard development
			<ul style="list-style-type: none"> • Preparation of task 2.4 for the usability evaluation tasks • 2 Usability evaluations with archivists undertaken • Maintaining of the short user survey on the APE • Text on the short user survey for D6.3 written • Various Skype meetings on the tasks
	5.1/2/5	<ol style="list-style-type: none"> 1. Create a workflow to use data from www.monasterium.net in the APE 	<ol style="list-style-type: none"> 1. The structure and possibilities of the MOM-CA (Monasterium – Collaborative archive) as a data provider were assessed.

		2. Import the Charters of the CZ-NA fond ACK from monasterium as a pilot fond into the APE	2. Initial contact to representatives of the Czech National archive was made and a first assessment of a possible future workflow was conducted.
			Recruitment of new content providers by invitation and distribution of DEA&CPA (German speaking partners, Bosnia Herzigova, Serbia, Czech Republic, Romania, Croatia, Slovenia, Austria – Monasterium partners -, Kosovo)
	5.4	<ul style="list-style-type: none"> - Worked with the Czech National Archive to help them start collaborating as content provider and Czech country manager - Worked with ICARUS to start working as a content provider for all Monasterium-partners 	
		<ul style="list-style-type: none"> • Generate content in the APE 	<ul style="list-style-type: none"> • Support for the Austrian and Slovak Country Managers, preparation of the Austrian and Slovak Archival Landscapes • Support for the Austrian State Archive regarding Data Export from Scope • Work as Institution Manager for the Archives of: AT-DASP, AT-OeStA, AT-StiAM, AT-StiAW, AT-SLA, DE-ABP, SK-SNA and import of data in the APE • Prepare update of D5.1
6		<ul style="list-style-type: none"> • Work on Web 2.0 • Preparation of the currently running portal survey. • Work package meeting in Berlin 	<ul style="list-style-type: none"> • Skype Conferences • Design and setup of an end-user-survey to be put up on and get feedback on the portal website in SurveyMonkey • Initial research on different topics for the future Web 2.0 features of the Portal (Crowdsourcing / Tagging) • Setup of observation protocol forms for the observation of archivists using the DPT and Dashboard
	D6.1		<ul style="list-style-type: none"> • Web 2.0 part of D6.1 reached and written
		<ol style="list-style-type: none"> 1. Initial research on semantic web / ontology technologies for use in the web 2.0 2. Further research on ontologies for use in the APE 	1. Initial research has been done and a preliminary version of a future report has been created.
	6.3	<ol style="list-style-type: none"> 1. Analyse the results of the online user survey 	1. The online survey started in the beginning of 2013 was analysed and the results combined with an

		2. Participate in the testing of an offline evaluation for archivists	<p>analysis document of the basic online Google analytics statistics. At the same time the feasibility of SurveyMonkey as a tool for future surveys as well as necessary programs for the actual analysis of the data was surveyed.</p> <p>2. A test of the developed evaluation with archivists was tested with two archivists.</p>
			Finishing of analysis document of the first end-user survey
			<ul style="list-style-type: none"> • Prepare and execute Archivist Survey • Prepare for the WP2/4/6 Meeting in Berlin (04.-06.11.2013)
7			<ul style="list-style-type: none"> • Preparations for and attendance at the Kick-Off Meeting • Work package meeting in Warsaw (December 2013) • Attendance of Skype Meetings
	7.1	<ol style="list-style-type: none"> 1. Create project website texts and maintenance, 2. Validate and implement Content Management System for project website 3. Validate, choose and implement tools for project internal communication 4. Create social network accounts 5. Editorial (website) maintenance 6. Maintenance of project internal communication tools 7. Maintenance of social network accounts 8. Archives Portal Europe Foundation (APEF) 9. Handbook for CMs 10. CM Meeting in Pisa 11. Featured Exhibition 	<ol style="list-style-type: none"> 1. Texts are implemented and maintained on a regular basis 2. Structure for shared document section 3. Contribution to setting up a forum with respective categories and threads, etc. 4. Facebook, twitter, Youtube 5. Texts are being updated/adapted on a regular basis, i.e. Information on CM workshop in Pisa, Call for Papers for the Dublin conference, texts for CM handbook 6. Distribution of Call for Papers, invitation to CM workshop, setting up of CM forum 7. Facebook, twitter etc. 8. Contribution to developing an effective foundation structure 9. Contribution to finalizing the CM handbook 10. Organization of the meeting including Travel Grants 11. Composing of texts for FE on APE page, worked on FE concept (technical)
		<ol style="list-style-type: none"> 12. Creation and website maintenance (Dublin conference) 13. Maintenance of project internal communication tools (newsletter / forum) 14. Maintenance of social network accounts 	<ol style="list-style-type: none"> 12. Information on Dublin conference (Programme, Meet&Greet, Social Event, Abstracts, Registration Page) has been put online and continuously updated 13. Development of Meet&Greet and subsequent co-organization of Meet&Greet with the Bundesarchiv (programme, invitation mail,

		<p>15. Organization of Dublin conference "Building infrastructures for archives in a digital world"</p>	<p>announcement), newsletter reminder, use of forum</p> <p>14. Dissemination of APE related information, continuous news / updates on Dublin conference</p> <p>15. Continuous communication with NAI (IE) and Trinity College (budget, rooms needed etc.); selection and revision of submitted papers, development and finalization of conference programme, invitation of keynote speakers; notification of participation to resp. speakers, compilation of abstracts for public viewing and download via APEx website; design of programme and development / implementation of online information on conference; set up of registration website / system (ICARUS-Meeting and APEx conference registration) with additional info on venues, public transport, accommodation; general Dublin info etc.); dissemination of conference via Social Media and various mailing lists (ICA, CMs etc); continuous communication with keynote speakers (function as moderator, available speaking time, submission of PPTs), speakers (speaking time, submission of PPTs) and participants, development of keynote speaker reimbursement form, co-development of conference material needed such as APE posters, folders, signs, roll ups, name tags, posters, lanyards, bags; establishment of schedule for personell on site at TC; scheduling of APEx team members to take notes of the conference sessions in order to be able write a conference report, hosting of Social Event at Christ Church Cathedral (financially and in co-organization with the NAI), organization of on-site dissemination table where participants could distribute some of their dissemination material and resp. Communication of this service</p>
		<p>16. Preparational work for Dublin conference</p> <p>17. On-site management of Dublin conference</p> <p>18. Post-processing of the Dublin conference</p>	<p>16. Keeping the conference website and resp. Event page on the project website up to date; communication with conference participants, key note speakers & speakers; dissemination via Social Media and project website;</p> <p>17. close communication / team work with person responsible from TC; Set up of information and registration booth, management of registration procedure,</p>

			<p>instalment of WIFI accounts, preparation of Country Managers meeting rooms; arrangement of conference material; set up of Meet&Greet area; set up of Dissemination Table; preparation of conference area with posters, sign posts, roll ups etc.; supervision of dissemination table: management of on-site staff, management of personell responsible for registration, speaker support, theatre supervision, note taking with regard to the planned conference report: preparation of rooms / theatres with default PPT and speaker's PPTs; throughout technical and organizational support; constant communication with conference participants; available for questions and issues by participants/speakers at all times; preparation and hosting of Social Event at Christ Church</p> <p>18. Communication with keynote speakers regarding their reimbursement of travel costs; publication of news and feedback on the conference via Social Media and project website; recapitulation of conference course from the organizational perspective</p>
		Country Manager Meeting in Madrid (25.-26.11.2013)	<p>Communications with partner/host in Madrid, drafting programme, communication with Country Managers, Skype Meetings to advance the programme, set-up of registration and Mobility Grant application, distribution of Mobility Grants and respective communication, dissemination of the meeting via the various media channels of the project, On-site support and organisation, conference post-processing: handling of Mobility Grant payment and communication with participants</p>
	7.3	Publish target group oriented newsletters in line with relevant development and milestones achievements throughout the project lifetime	Internal newsletter is working since July 2012
		1. Preparation of first public News	1. The public News Bulletin is available upon

			<p>implementation of new workflow; development of contribution types: questionnaires/interviews for CMs, interview questions for further project integral staff (Technical Coordinator, Scientific Coordinator, Project Management team, technical team etc.), institution presentations, foto collections, upcoming events section, information on latest developments, news from participating institutions, announcement of latest members etc.; creation of News Bulletin guidelines for CMs and resp. distribution; one on one communication with CMs and review of their contributions and scheduling/archiving of contribution publication</p> <p>4. Review of release, circulation to CMs, publication of release on the available project's media channels, collection of where the CMs announcement the release and respective announcement via project's media channels</p>
	7.4	<ol style="list-style-type: none"> 1. Ensuring the presence of APEx at important national and international conferences 2. Major plans and reports: Dissemination Action Plan 3. Ensuring the presence of APEx at important national and international conferences 4. Ensuring the presence of APEx at important national and international conferences 	<ol style="list-style-type: none"> 1. Presentation of the portal at: <ul style="list-style-type: none"> - ICARUS@work #10, 22.05.2012, Budapest (HU) - ICARUS4education, 01.06.2012, Pisa (IT) - ICARUS-Meeting #9, 26.06.2012, Einsiedeln (CH) 2. Contribution to developing a concept and writing the Diss. Action Plan 3. Presentation of the project at: <ul style="list-style-type: none"> - 5/09 ICARUS@work as pre-convention workshop within the XI General Convention of Polish Archivists: "The future of archival content on the web: the Archives Portal Europe", Wroclaw (PL) - 26/09 Conference: "Research in virtual space: new technologies in editing and presenting archival sources in Serbia", Serbian Academy of Sciences and Arts, Belgrade (RS) - 12/10 3rd APEx Executive Steering Committee meeting, Nicosia (CY) - 17-19/10 Presentation and workshop: "The Archives Portal Europe – current developments, goals and possibilities of participation" within the conference <i>Austrian Archives in Europe</i>, Vienna (AT) - 8/11 EVA Berlin conference: Presentation "Das APEx-Projekt und die

			<p>ICARUS-Community – Gemeinsamer Weg zum Archivportal Europa“, Berlin (DE)</p> <ul style="list-style-type: none"> - 19-21/11 Presentation of upcoming events within APEx and distribution of CfP for Dublin within <i>ICARUS-Meeting #10</i> in Bratislava (SK) - 22/11 Presentation of APEx within <i>Kultureinrichtungen im digitalen Zeitalter (Cultural institutions in the Digital Era)</i> as part of the 3rd conference series Digitale Bibliothek (Digital Library) <p>4. Presentation of the project at:</p> <ul style="list-style-type: none"> - 29-30.01.2013: Country Manager Meeting in Pisa – Presentation of Country Manager’s Handbook
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Please take a look at the Events section of this report for detailed information on the conferences and events ICARUS organized within the APEx project.

d) “Memory without borders” (CrArc) (ETC Creating the future – Slovakia-Austria 2007-2013)

Background: The history of Austria and the Slovak Republic has many common characters. Those common properties were concealed for a fairly long time, for example because of the so called “Iron curtain”. Since the Middle-European countries joined the European Union those barriers disappeared and new room for a fertile cultural exchange have been established. Numerous important documents and written historical sources of the border region Austria and the Slovak Republic are kept in the national, regional and clerical archives of both countries. For a fairly long time those mutual European cultural beneficiaries were barely open for the interested public.

The goal of the project “Memory without borders” is to get over hurdles like language or limited access to archives and to make the historical documents available to interested people of both countries independent of space, time and social status with the help of technical resources like digitization and new media. Our challenge is to unite historical regions which were formerly closely woven together. In this spirit “memory without borders” establishes new connections between Austrian and Slovak archives. With the help of close cooperation conditions for an uncomplicated access to historical sources of the common Slovak – Austrian history are established.

In order to make those sources available to the public and to foster an intensive exchange of knowledge and experience across the national borders, the establishment of the virtual platform <http://crossborderarchives.eu> based on current scientific and technological standards, has been implanted and provided free of costs. Through the virtual access to historical data, experts and the interested public can use this pool of information for example in studies on the cultural heritage, on local history, for tourism, in school lessons or in further education for adults

ICARUS acts as Leadpartner and is not only in charge of overseeing the administrative issues of the whole project but also digitizes selected register books of the archdiocese Vienna and coordinates all activities of the Austrian and Slovak project partners. The project will end in June 2014. The first

instalment of the ETC financing came in May 2014. Currently ICARUS is working on the final project report.

The most important executed activities were:

- 8 partner meetings in Bratislava and Vienna
- Digitization program 02 2012 – 06 2014: Register books of catholic parishes in Vienna (ICARUS), military church registers (Austrian State Archives), historical documents in the State Archives and the Archive of the Capital City Bratislava (Ministry of Interior of the Slovak Republic), the Franziszaean land registers and Lower Austrian "Herrschaftsarchiv" (Netzwerk Geschichte NÖ)
- 5 reports on partner level and reports on project level
- 03 2012: Creation of the website <http://crossborderarchives.eu>
- 06 2012 - 06 2014: Free guided tours in the Austrian State Archives, the Lower Austrian Archives, the Vienna City Archive, the State Archives in Bratislava, the Slovak National Archives
- 05 06 2012: Workshop @ the University Library in Bratislava: "Modern face of Archival science. Archival documents online."
- 17 – 18 10 2012: Workshop @ the Austrian State Archives_ "Austrian Archives in Europe."
- 30 11 2012: Course for school classes @ the State Archives in Bratislava: "Reading old fonts & paleography"
- 19 – 20 03 2013: Workshop @ Bratislava Castel: "In rivers confluence. Live in the Slovak-Austrian border region"
- 07 2013: Launch of the online research platform on <http://crossborderarchives.eu>
- 07 11 2013: Workshop @ the Lower Austrian Library: "Cross Border Archives"
- 19 & 27 03 2014: Courses for universities @ the Austrian State Archives: "Research in the Austrian State Archives – War Archives."
- 13 – 14 05 2014: Final project conference @ Bratislava Castle and the Austrian State Archives: "Memory without borders. Archives of the Austrian-Slovak border region. Present and future."

Project partners: Austrian State Archives (AT), Netzwerk Geschichte NÖ in cooperation with the Lower Austrian Archives (AT), Ministry of Interior of the Slovak Republic - Department of Archives (SK), ICARUS

Duration: 01 02 2012 – 30 06 2014

e) BAS-NET – ARCHIVAL COOPERATION ACROSS BORDERS

(Interreg IV A: Bavaria – Austria 2007-2013)

Carrying on the work started in a similar cross-border project in 2008-2010, BASNet now continues the digitization and research on archival content concerning the common historic background of the border region of Upper Austria, Salzburg and Bavaria. Additionally the set up of a digitally available database of important persons among other tools will support the historic research in the named area. ICARUS acts as consultant on administrative issues. The first project period was successfully implemented and the second and third interim-report of activities and expenses was submitted to the financial controls. The project will end in June 2014.

The most important executed activities were:

- 4 partner meetings in Linz, Ampflwang and Passau
- Creation of the website www.bas-net.eu
- 14 11 2012: Conference @ the mining archive in Ampflwang

- 08 05 2013: Conference "Heimat-Region-Kultur" @ the Upper Austrian Archives in Linz
- 13 11 2013: Conference "Leben sammeln – Biographie und Wissenschaft @ the Archive of the Archdiocese Salzburg
- 16 13 2013: Conference "Quellen und Erschließung" @ the Archive of the Archdiocese Salzburg
- 21 05 2014: Final Conference Part 1 "Archivische Kooperation über Grenzen" @ the chapel Altötting
- 28 05 2014: Final Conference Part 2 "Menschen-Daten-Unendlichkeit @ archiepiscopal palace in Salzburg
- 13 06 2014: Final conference Part 3 "Religion-Quellen-Geschichte" @ the Upper Austrian Archives

Project partners: Upper Austrian Regional Archives (AT), Archives of the Archdiocese Salzburg (AT), Archives of the Diocese Passau (DE)

Duration: 01 07 2012 – 30 06 2014

f) Archivum Rhenanum (Interreg IV)

Project start: January 2013

Transnational network of digital historic sources: archives as memories of the historically grown landscape of the Upper Rhine.

The participating archives and further project partners intend to virtually reunite the historic memory of the Upper Rhine region and thereby overcome established barriers at all levels. This project aims at offering the general public an access to their "memory" by providing up-to-date explanations, consistent bilingualism (German and French) and new media (digitization, online offerings and services, bilingual communication platforms).

For further details visit www.archives.hypotheses.org

5. Further activities

There are 4 projects ICARUS is currently involved in:

1. co:op: Community as opportunity (Project proposal within the EU Programme "Creative Europe"); submitted March 2014. *Lead: Hessian State Archives in Marburg (DE)*
2. SHEPARD: Application to the European Commission's Horizon 2020 research framework programme to build an open Social Platform between research producers from the Arts and Humanities disciplines based in higher education and research institutions around Europe and research users from the public, private and policy sectors. *Lead: Trinity College Dublin*
3. "Monastery Project": This project is to be developed conceptually at the ICARUS-Meeting #13 on 17 June 2014 and envisioned to be submitted within the EU Programme "Creative Europe" in October 2014.

4. "Topotheque": statewide coverage of Lower Austria with the financial support of Lower Austria

The ICARUS Didactics Work Group

The Icarus Didactics group actually is composed of 31 members and 4 tutors from 17 European Countries

1. DIDACTIC ACTIVITIES WITH MOMCA AND MONASTERIUM.NET

Didactics Workshop at Trinity College of Dublin (Dublin, 25 June 2013)

§ Univ.-Doz. Dr. Adelheid Krah & Mag. Daniel Jeller (Univ. of Vienna)

Didactic actions at the University of Vienna and a reflection on future uses of new MOM-CA features for teaching

§ Prof. Antonella Ambrosio and dr. Maria Rosaria Falcone (Univ. of Naples Federico)

University of Naples Federico II. Teaching Experience of the Diplomatics Course with MOMCA 2012/2013

§ Two questionnaires about teaching and digital technologies were distributed.

Keynote Speech APEx Conference (Dublin, 25 June 2013)

- Antonella Ambrosio, *Charters and digital archives in didactic practice*, keynote speech focused on the platforms Monasterium.Net and Archives Portal Europe, at the session "Archival content in didactic practice" of Building infrastructures for archives in a digital world (APEx consortium – Dublin, Ireland – 26-28 June 2013).

Digital Diplomatics 2013 (Paris, Archives Nationales de France, 14-16 November 2013)

A whole session was dedicated to didactics using MOMCA (Session 12: *Teaching Diplomatics*), moderated by Antonella Ambrosio

- Manuel Joaquín Salamanca López (University Complutense of Madrid), *Software and computer applications for the teaching of the Diplomatic science*. (http://www.cei.lmu.de/digdipl13/id_218).
- Artur Dirmeier, Kathrin Pindl (Archives of the Foundation of the hospital of St. Catherine, Regensburg; University of Regensburg), *Charter pragmatics and Spitalarchiv's teaching experience: can the whole meaning of a charter be communicated digitally?* (http://www.cei.lmu.de/digdipl13/id_132).

Didactics Workshop at Madrid (Dublin, 25 November 2013)

Organized by Antonella Ambrosio and Georg Vogeler; introduced by Antonella Ambrosio, moderated by Goerg Vogeler,

In occasion of the Icarus-Meeting #12 at Madrid the Didactics Group workshop offered in collaboration with Monasterium Technical Development a sneak preview of the new MOMCA Tools. After a brief presentation of the work of the Cologne developers there was occasion for

selected participants to test the new tools and for the technicians to get a first feedback on their use in teaching. The session is opened to all participants of the ICARUS-Meeting.

Internship in scholarly editions (Naples, Januar-May 2014)

Prof. Antonella Ambrosio, tutor: Vera Schwarz-Ricci

The students Martina Magliacano and Luca Marino (Università degli studi di Napoli Federico II, Dipartimento di Studi Umanistici, Master Degree in History) concluded an internship in scholarly editions within the activities of the ENArC project. They edited charters of the convent SS. Pietro e Sebastiano of the period 1400-1450, already available as digital reproductions on Monasterium.Net ([Virtual reconstruction of the convent's archive](#)), and created a scholarly edition as a basis for a digital one with MOM-CA.

Academic Course with MOMCA on Monasterium.Net and social networks (Naples, March-May 2014), prof. Antonella Ambrosio; tutor Maria Rosaria Falcone

This year's Palaeography and Diplomatics course (academic course for Master Degree students in History), organized in context of the activities of the ENARC project, focused on the Diplomatics of the charters of the abbey of Santa Maria della Grotta (Vitulano, BV) and traced a path from traditional to new digital methodologies.

To foster consciousness of the changes induced by the new technologies and at the same time a sensibility for the original documents, the course started with the teaching of the traditional methodologies and the analysis of the abbey's charters with the help of reproductions. It proceeded with a contextualising visit to the original setting of the abbey as a place of medieval charter production in South Italy and another visit to the conservation site of the charters, the Library of the Società Napoletana di Storia Patria, where the students analyzed the originals.

Thus attained an idea of the historical and archival context of the documentation, the students approached in a computer lab the same charters and private deeds as part of a digital archive, in this case a virtual reconstruction of the convents' archive (<http://www.mom-ca.uni-koeln.de/mom/SMG/collection>) on Monasterium.net. They applied the methods of traditional diplomatic analysis using the digital editor of Monasterium.net, MOMCa, and investigated the parameters necessary for historical research on charters with the aim to enrich the digital archive. For example, among these criteria there will be the original expression of the date in the charter and the name of the notary. This new data will be inserted in the digital archive within summer 2014. This course also experimented the social network Facebook as a new didactic tool.

Publications

Antonella Ambrosio, *Transnational Virtual Learning Communities and Historical Documents*, in: I Congreso Virtual de Innovación Didáctica al Servicio de los Docentes y Profesionales en Ciencias Documentales (Mar del Plata, 16-20 settembre 2013), organized by Manuel J. Salamaca Lopez and Carlos Hugo Artaza per REDCYT.

<http://www.congresosweb.info/index.php/areas-tematicas-2013/Congreso%202013/educacion-y-formacion-profesional/transnational-virtual-learning-communities-and-historical-documents>

2. OTHERS DIDACTIC ACTIVITIES OF THE MEMBERS WITH DIGITAL TECHNOLOGIES

1st Virtual Congress Teaching Innovation (16-20 September 2013)

I Congreso Virtual de Innovación Didáctica al Servicio de los Docentes y Profesionales en Ciencias Documentales (Mar del Plata, 16-20 September 2013), organized by Manuel J. Salamaca Lopez and Carlos Hugo Artaza for REDCYT

<http://www.congresosweb.info/index.php/portada-congreso-2013>

- § Antonella Ambrosio, participation in the Scientific committee
- § Antonella Ambrosio, *Esperienze didattiche di Diplomatica con le tecnologie digitali*, (<http://www.congresosweb.info/index.php/videoconferencias-2010/42-super-user/video/92-esperienze-didattiche-di-diplomatica-con-le-tecnologie-digitali>)
- § Maria do Rosário Barbosa Morujão, Anísio Miguel de Sousa Saraiva, *Diplomática, Sigilografia e novas tecnologias: a inovação pedagógica através de um projecto de investigação*, (<http://vimeo.com/76115963>)

Blended-Learning Courses

- Adelheid Krah (Universität Wien), Geschichtswissenschaftliche Arbeitstechniken und Archivkunde (Methods of Historical Research and Writing), March-June 2013
- (Moodle course and traditional course) (<https://moodle.univie.ac.at/course/view.php?id=21832>)
- Adelheid Krah (Universität Wien), Geschichtswissenschaftliche Arbeitstechniken und Archivkunde (Methods of Historical Research and Writing), March-June 2014
- (Moodle course and traditional course) (<https://moodle.univie.ac.at/course/view.php?id=30742>)

Courses online

- Manuel Joaquín Salamanca López (Universidad Complutense de Madrid), *Diplomática para archiveros*". Fundación Ciencias de la Documentación. 2013. Plataforma Claroline
- (curso virtual: (<http://www.emagister.com/curso-online-materia-archivistica-cursos-2829542.htm>)
- Manuel Joaquín Salamanca López (Universidad Complutense de Madrid), *El documento moderno y contemporáneo: Paleografía, Diplomática y Archivística*". REDCYT. Red Iberoamericana de Ciencia y Tecnología. Argentina
- (<http://cursosweb.ws/index.php/acercadeloscursos/cursosdisponibles/paleografia-diplomatica-y-archivistica>)

Workshop

Archivos y repositorios digitales: un nuevo concepto de acceso a la información". Instituto Raúl Porras Barrenechea / Universidad Nacional Mayor de San Marcos. Lima. 2013, directed by Manuel Joaquín Salamanca López (Universidad Complutense de Madrid) and focused on access and use of digital / virtual documents for different purposes: teaching, research ...

Papers

Manuel Joaquín Salamanca López (Universidad Complutense de Madrid), *Los archivos y los usuarios en la era virtual, Jornadas archivísticas de reflexión*. Universidad de Córdoba (Argentina). 2013

Projects

'Directorio de recursos educativos en Iberoamérica' funded by Red Educativa Mundial (REDEM)

From 01/01/2014 to 31/12/2015

Principal investigator: Manuel Joaquín Salamanca López (Universidad Complutense de Madrid)

Publications

Maria do Rosário Barbosa Morujão, Anísio Miguel de Sousa Saraiva, *Diplomática, Sigilografia e novas tecnologias: a inovação pedagógica através de um projecto de investigação*, (<http://vimeo.com/76115963>) in *I Congreso Virtual de Innovación Didáctica al Servicio de los Docentes y Profesionales en Ciencias Documentales* (Mar del Plata, 16-20 September 2013)

Manuel Joaquín Salamanca López (coauthor), *Reflexiones para un correcto funcionamiento del binomio alumno-profesor*, Lima: REDEM , 2014

6. Events

All events (lectures, workshops, conferences etc.) can be viewed in our Event Calendar: http://icar-us.eu/icarus-services/events/action~agenda/exact_date~1393628400/

7. Statistics

Websites Visitors	2012	2013	2014
Icar-us.eu	183.000	383.158	479.143
Monasterium.net	344.000	166.479	192.237
MOM-CA	47.000	61.362	
58.272			
Matricula-online.eu	193.000	3.204.336	1.601.683

III. Attachment

Members

New members since the ICARUS-Meeting #12 in Madrid (25th - 27th June 2013) are marked in **bold**.

Albania

- Drejtoria e Përgjithshme e Arkivave (General Directorate o Albanian Archives)

Belgium

- National movements & Intermediary Structures in Europe (NISE)
- Archief-, Documentatie- & Onderzoekscentrum

Bosnia and Herzegovina

- Arhiv Bosne i Hercegovine
- Arhiv Tuzlanskog Kantona
- Javna ustanova Historijski arhiv Sarajevo
- The Archives of the Republic of Srpska

Bulgaria

- Institute for Literature, Bulgarian Academy of Science
- ДЪРЖАВНА АГЕНЦИЯ "АРХИВИ" (Archives State Agency o Republic of Bulgaria)

Danmark

- Statens Arkiver, Danish National Archives
- Frederikshavn Stadsarkiv
- Stadsarkivet for Frederikssund Kommune

Germany

- Archiv des Bistums Augsburg
- Archiv des Bistums Passau
- Archiv der evangelischen Kirche im Rheinland
- Bayerische Staatsbibliothek
- Bayerisches Hauptstaatsarchiv
- Bistumsarchiv Hildesheim
- Evangelisches Zentralarchiv in Berlin
- Generaldirektion der Staatlichen Archive Bayerns
- Hessisches Staatsarchiv Marburg
- Historisch-Kulturwissenschaftliche Informationsverarbeitung
- Landesarchiv Baden-Württemberg
- Landeskirchliches Archiv der Evangelischen Kirche vor Westfalen
- Landeskirchliches Archiv Kassel
- Landeskirchliches Archiv Schwerin
- Ludwig-Maximilians-Universität, Historisches Seminar, Abt Historische Grundwissenschaften und Historische Medienkunde
- Sächsisches Staatsarchiv
- Stadtarchiv Linz am Rhein
- Spitalarchiv Regensburg
- Stadtarchiv Nürnberg
- Stadtarchiv Nordhausen
- Stadtarchiv Speyer
- Universitätsbibliothek Heidelberg
- Zentralarchiv der Evangelischen Kirche der Pfalz (Protestantische Landeskirche)
- Zentralarchiv der Evangelischen Kirche in Hessen und Nassau
- Universität Passau - Digital Humanities
- Universität Göttingen, Apparatus diplomaticus Gottingensi (Diplomatischer Apparat)

- Ruprecht-Karls-Universitäts Heidelberg, Universitätsarchiv
- Archivverbund Bautzen Stadtarchiv - Staatsfilialarchiv / Archiwum Zwjazk Budyšin
- **Cologne Centre for eHumanities (CCeH)**
- Landesarchivverwaltung Rheinland-Pfalz/Landeshauptarchiv Koblenz

United Kingdom

- Swansea University

Estonia

- **The National Archives of Estonia / Rahvusarhiv**

Finland

- Dipartimento di Lingua e Cultura Italiana dell'Università di Turku
- Kansallisarkisto - The National Archives of Finland

France

- Institut de Recherche et d'Histoire des Textes
- École nationale des chartes

Georgia

- The National Archives of the Ministry of Justice of Georgia

Italy

- Associazione Nazionale Archivistica Italiana (ANAI)
- Archivio di Stato di Benevento
- Archivio di Stato di Cagliari
- Archivio di Stato di Firenze
- Archivio di Stato di Potenza

- Archivio di Stato di Napoli
- Arcidiocesi di Reggio Calabria - Bova
- Biblioteca Cathariniana del Seminario Arcivescovile Santa Caterina d'Allesandia
- Scuola Normale Superiore di Pisa, Laboratorio LARTTE
- La Società Napoletana di Storia Patria
- Università degli Studi di Napoli "Federico II", Laboratorio di Storia della Documentazione
- Università degli Studi di Napoli L'Orientale
- Università degli Studi di Roma "La Sapienza" - Department of Document Studies, Linguistics and Geography
- Archivio di Stato di Bari
- Archivio di Stato di Reggio Calabria

Canada

- Archival Studies, School of Library, Archival and Information Studies, The University of British Columbia
- The InterPARES Project, School of Library, Archival & Information Studies, The University of British Columbia
- Faculty of Information, University of Toronto

Kosovo

- Arkivi Shteteror i Kosoves

Croatia:

- Hrvatski državni arhiv (Kroatisches Staatsarchiv)
- Državni arhiv u Pazinu (Staatsarchiv Pazin)
- Državni arhiv u Šibeniku (Staatsarchiv Šibenik)
- Državni arhiv u Splitu (Staatsarchiv Split)
- Državni arhiv u Zagrebu (Staatsarchiv Zagreb)
- Državni arhiv u Osijeku (Staatsarchiv Osijek)

- Filozofski fakultet Sveučilišta u Zagrebu
- Institute for quality and human resource development
- Sveučilište u Zadru University of Zadar, Dep. of Information Sciences
- Istarsko arhivističko društvo (The Istrian archival society - IAD)
- Državni arhiv u Zadru

Malta

- National Archives of Malta

Macedonia

- Државен Архив на Република Македонија (State Archives of the Republic of Macedonia)

Montenegro

- Državni Arhiv Crne Gore (Staatsarchiv Montenegro)
- NOTAR - Centre for the Preservation and presentation of Kotor's documentary heritage

The Netherlands

- Drents Archief

Norway

- **The National Archives of Norway**

Austria

- Archiv der Erzdiözese Salzburg
- Archiv der Landeshauptstadt Bregenz (ALB)
- Archiv des Benediktinerstiftes Kremsmünster
- Archiv der Universität Wien

- Deutsch-Ordens Zentralarchiv
- Diözesanarchiv St. Pölten
- European Research Centre for Book and Paper Conservation-Restoration
- Gemeindearchiv Popping
- Institut für jüdische Geschichte Österreichs
- Institut für Österreichische Geschichtsforschung
- Klosterarchiv Popping
- Mittelhochdeutsche Begriffsdatenbank, Univ. Salzburg
- Niederösterreichisches Landesarchiv
- Oberösterreichisches Landesarchiv
- Österreichisches Staatsarchiv
- Salzburger Landesarchiv
- Stadtarchiv Dornbirn
- Steiermärkisches Landesarchiv
- Vorarlberger Landesarchiv
- AO Österreichisches Archäologisches Institut
- Zentrum für Informationsmodellierung in den Geisteswissenschaften (ZIM:IG) an der Karl-Franzens-Universität Graz
- Universitätsarchiv der Kunstuniversität Graz
- Kärntner Landesarchiv
- **Institut für Geschichte, Universität Wien**

Poland

- Archiwum Diecezjalne w Kielcach (Diözesanarchiv Kielce)
- Instytut Historyczny, Uniwersytet Wrocławski
- Archiwum Państwowe w Krakowie

Portugal

- Centro de Estudos de História Religiosa - Universidade Católica Portuguesa

Romania

- Arhivele Naționale ale României (National Archives of Romania)
- Landeskonsistorium der Evangelischen Kirche A.B. in Rumänien
- Faculty of Archival Sciences of the "Alexandru Ioan Cuza" Academy

Switzerland

- Archiv des Klosters Einsiedeln
- Bischöfliches Archiv St. Gallen
- Rechtsquellenstiftung des Schweizerischen Juristenvereins
- Stadtarchiv der Ortsbürgergemeinde St. Gallen
- Stiftsarchiv St. Gallen
- AO Staatsarchiv des Kantons Zürich
- Staatsarchiv St. Gallen

Serbia

- Arhiv Vojvodine Novi Sad (Архив Војводине)
- Balkanološki Institut SANU (Srpske akademije nauka i umetnost (Balkaninstitut der Serbischen Akademie der Wissenschaften und Künste))
- Istorijiski arhiv Beograda (Historical Archives of Belgrade)

Slovakia

- Slovenský Národný Archív (Slowakisches Nationalarchiv)
- Univerzita Komenského v Bratislave

Slovenia

- Arhiv Republike Slovenije (Slowenisches Staatsarchiv)

- Pokrajinski arhiv Maribor/Regional archives Maribor
- Zgodovinski arhiv na Ptuj
- Nadškofijski arhiv Maribor

Spain

- Archivo Historico Muncipal de Escalona Toledo
- Universidad Complutense de Madrid, Facultad de Geografía Historia
- Archivo de la Catedral de Cuenca

Czech Republic

- Archiv Pražského hradu (Archiv der Prager Burg)
- Department of History, Faculty of Humanities, Univerzita Jana Evangelisty Purkyně
- Filozofické fakulty Jihočeské univerzity
- v Českých Budějovicích (Institute of archival sciences and historical auxiliary sciences of the Faculty of Philosophy (University of South Bohemia in České Budějovice)
- Moravský zemský archiv v Brně
- Národní Archiv v Praze (Tschechisches Nationalarchiv)
- Národní múzeum (National Museum)
- Státní oblastní archiv v Plzni (Staatl. Gebietsarchiv Pilsen)
- Státní oblastní archiv v Třeboni (Staatl. Gebietsarchiv Třeboň)
- Ústav dějin UK a archiv UK- Univerzita Karlova v Praze (Institut für Geschichte und Archiv der Karlsuniversität Prag)
- Zemský archiv v Opavě (Landesarchiv in Opava)

Hungary

- Budapest Főváros Levéltára (Stadtarchiv Budapest)
- Győr-Moson-Sopron Megye Soproni Levéltára
- Magyar Nemzeti Levéltár (Ungarisches Nationalarchiv)
- Tatabánya Megyei Jogú Város Levéltára (Tatabánya City Archiv)

- Vas Megyei Levéltár
- Veszprémi Érseki és Főkáptalani Levéltár (Diózesanarchiv Veszprem)